

CRCA 2022 Directory & Resource Guide



NETWORKING

Member Events
Member Listing
Committee Involvement
Membership Tools

EDUCATION

Safety
Codes
Technical
Legal



**Driving High
Standards Of
Professionalism**

RESOURCES

Membership-Marketing
Technical Assistance
Code Assistance
FAQ's

ADVOCACY

Industry Standards
Regulations
Legislation

Visit CRCA.org or call 708-449-3340 for membership details & to join today!

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CRCA Value Statement

- To encourage and foster a feeling of friendship and cooperation among members.
- To provide for the mutual exchange of practical and educational information that may be useful to its members.
- To establish and endeavor to maintain a high standard of business ethics and conduct among its members and to encourage such feelings among all others associated with the roofing industry.
- To remain in close contact, through public relations activities, with Architects, Engineers, Contractors and other segments of the construction industry, including property owners and the general public, so that all our communications efforts are coordinated and channeled to the best interests of our members, their employees, our industry, and the public welfare.

CRCA is one of the oldest trade associations of it's kind in the country. CRCA Roofing and Waterproofing Contractors and Associate Members serve the greater Chicagoland area and beyond.

CRCA collaborates with the local, regional and national construction, roofing and waterproofing industry organizations, as well as governmental agencies. Through the great volunteer support on CRCA committees, CRCA members get results!

Visit www.CRCA.org to Get Involved!



On the Cover: Photos courtesy of CRCA Contractor Members M. W. Powell Company, Olsson Roofing Company Inc., Associate Member Omni Ecosystems and CRCA.

2022 CRCA OFFICERS AND DIRECTORS

EXECUTIVE BOARD

Mitch Rabin

President
A-1 Roofing Co.
1425 Chase Ave.
Elk Grove Village, IL 60007
Phone: (847) 952-3600

Kevin Froeter

1st Vice President
Sterling Commercial Roofing, Inc.
2711 Locust St.
Sterling, IL 61081
Phone: (815) 626-7744

Dominic Dunlap

2nd Vice President
DCG Roofing Solutions, Inc.
2045 Janice Ave.
Melrose Park, IL 60160
Phone: (847) 296-6611

Jim Prusak

Secretary
Prusak Construction & Roofing, Inc.
8907 S. Odell
Bridgeview, IL 60455
Phone: (708) 422-2624

Larry Marshall, III

Treasurer
L. Marshall Roofing & Sheet Metal, Inc.
2100 Lehigh Ave.
Glenview, IL 60026
Phone: (847) 724-5400

Mark Duffy

Immediate Past President
Elens & Maichin Roofing & Sheet Metal
1621 Manhattan Rd.
Joliet, IL 60434
Phone: (815) 727-2689

DIRECTORS

Matt Adler

Adler Roofing & Sheet Metal, Inc.
779 Joyce Rd.
Joliet, IL 60436
Phone: (815) 773-1200

Kevin Filotto

Filotto Roofing, Inc.
2111 Oakland Ave.
Crest Hills, IL 60403
Phone: (815) 740-5461

Casey Fraher

Crowther Roofing & Sheet Metal & HVAC
18958 Airport Rd.
Romeoville, IL 60446
Phone: (815) 726-2400\

Dan Henshaw

Riddiford Roofing Company
2333 Hamilton Rd.
Arlington Heights, IL 60005
Phone: (847) 437-5771

Mark Moran

Knickerbocker Roofing & Paving Co., Inc.
16851 S. Lathrop Ave.
Harvey, IL 60426
Phone: (708) 339-7260

Bill O'Brien, Jr.

Combined Roofing Services LLC
621 W. Washington St.
West Chicago, IL 60185
Phone: (630) 231-4422

Ryan Petrick

Ridgeworth Roofing Co., Inc.
121 Ontario St.
Frankfort, IL 60423
Phone: (708) 598-0039

Bob Prette

Tidwell Roofing & Sheet Metal
630 Bonnie Ln.
Elk Grove Village, IL 60007
Phone: (847) 437-2710

Shawn Sullivan

Olsson Roofing Company, Inc.
740 S. Lake St.
Aurora, IL 60506
Phone: (630) 892-0449

ASSOCIATE DIRECTORS

Joan Crowe

GAF Materials Corporation
2600 Warrenville Rd., Ste. 207
Downers Grove, IL 60515
Phone: (630) 241-5372

Mike Lowery

A&D Products
424 Fort Hill Dr., #124
Naperville, IL 60540
Phone: (630) 668-1551

Rebecca Troche

Lakefront Roofing Supply
2950 N. Western Ave.
Chicago, IL 60618
Phone: (773) 509-0400

***CRCA Officers and Directors do not receive any compensation for their services.**

CRCA PAST PRESIDENTS

2020-21	Mark Duffy	2001-02	Charles Dessent, Jr.	1983-84	Ned Kimbrel	1965-66	Henry Alcock
2018-19	Troy Wormley	1999-2000	William O'Brien	1981-82	Eugene Scott	1963-64	Irwin Esko
2015-17	George Patterson	1997-98	Thomas Bollnow	1979-80	Richard Rosenow	1962	Herbert Boice
2013-14	Tony Roque	1995-96	Joseph Adler	1977-78	Charles Dessent, Sr.	1961	J.W. Kerr
2011-12	Bruce Diederich	1993-94	Jay Refieuna	1975-76	Irving Durschlag	1959-60	Edward Norton
2009-10	Christopher Adler	1991-92	Lawrence Wolfe	1973-74	Robert Cronin	1957-58	Ralph Marks
2007-08	Rodney Petrick	1989-90	James McNamara	1971-72	Robert Tuscher	1955-56	H.M. Boice
2005-06	Joseph McDevitt	1987-88	Christopher Cronin	1969-70	James Mansfield	1950-52	Clyde Scott
2003-04	James Brosseau	1985-86	Gerald Hoffschmidt	1967-68	Robert Dessent		

2022 CRCA COMMITTEES AND DESCRIPTIONS

CRCA Affiliate Relations Committee's purpose is to build relationships with other Chicagoland construction and design organizations, to collaborate on issues affecting this construction industry as a whole.

- Chair: Shawn Sullivan
- Frank Arevalo
- Randy Gleason
- Joe Kauffmann
- Paul Larson
- Eric Ziemba
- John Goers*

CRCA Awards Committee, consisting of the last five years Clyde Scott Award Recipients, reviews accomplishments by CRCA Members for consideration as award winners and facilitates the process. These prestigious honors include: Clyde Scott Award and the Award of Excellence. The committee also facilitates CRC / Local 11 Joint Safety Award and the Associate of the Year Award.

- Chair: George Riddiford
- Chris Adler
- John Lanzendorf
- Bill Lynch
- Rod Petrick



Associate of the Year: Bone Roofing Supply



Award of Excellence: Jeff Thompson



CRC / Local 11 Safety Award: Riddiford Roofing Company

CRCA Building Envelope Committee was created in 2019 with the intent to dig deeply into moisture and air management to determine how and why it effects structures. The goal is to understand what all encompasses the building envelope standards and help educate CRCA members on these new standards moving forward in our industry.

- Chairs: Troy Wormley, Dan Henshaw
- Frank Arevalo
- Andy Barriento
- John Breidenbach
- Dan Flickinger
- Mike Leonard
- Nick Palmer
- George Patterson
- Chris Shields
- Chris Tobias
- Greg Wanner
- Greg Zuleger
- Dan Schmidt*



CRCA Photo

2022 CRCA COMMITTEES AND DESCRIPTIONS

CRCA Contract / Insurance Committee collaborates with the legal and architectural community to monitor developments in contract language for contractors as well as insurance issues for members.



CRCA Photo: Trent Cotney

- Chairs: Dominic Dunlap, Phil Hayes
- Bob Bachmann
- Trent Cotney
- Larry Marshall III*
- Rob Metzler
- Art Pedraza
- Philip Siegel
- Mike Zimmerman

CRCA Chicagoland Women in Roofing Committee focuses on inspiring women to get involved and gain and contribute their knowledge and experience in the roofing and waterproofing industry.

- Chairs: Joan Crowe, Rebecca Troche
- Julie Leavitt
- Jana Farris
- Kathy Ropka
- Jennica Garza
- Jennifer Trapane
- Jennifer Grove



CRCA Photo: CWIR at Feed My Starving Children Event

CRCA Emerging Leaders Committee mission's is to reach out to future CRCA leadership, creating opportunities to network, learn and develop leadership in the roofing and waterproofing installation and supply businesses.

- Chair: Bryan Adams
- Mark Cronin IV
- Connor Diulus
- Ryan Glaser
- Sam Irwin*
- Mike Lowery
- Zach Riberdy
- TJ Taylor
- Rebecca Troche



CRCA Photo

2022 CRCA COMMITTEES AND DESCRIPTIONS

CRCA Financial Committee develops policy and monitors investments for CRCA.

- Chairs: Brian Cronin, Shawn Sullivan
- Dennis Bone
- Mark Duffy
- Mitch Rabin
- Tony Roque
- Troy Wormley

CRCA Industry Affairs / Technical Committee works with CRCA's Legislative Consultant as well as with Chicago, State and National governing bodies to further CRCA Roofing and Waterproofing Industry advancement and consumer protection.

- Chairs: Mark Moran, George Patterson
- Joan Crowe
- Jeff DeJong
- Mike Leonard
- Rod Petrick
- Ryan Petrick
- Tony Roque
- Dennis Runyan
- Margaret Vaughn
- Dan Schmidt*

CRCA Marketing Committee develops key marketing to promote CRCA's members to architects/specifiers, building officials, associations and other organizations and entities important to the Chicagoland and Illinois Roofing and Waterproofing industry.

- Chairs: Dave Good, Bill O'Brien, Jr.
- John Goers
- Sam Irwin
- Larry Marshall III
- Bob Prette
- Dan Schmidt

CRCA Membership Committee works collectively to assure retention and growth of the association. This group connects with potential new members, acting as CRCA Ambassadors, developing initiatives and events with the Marketing Committee for membership promotion.

- Chairs: Casey Fraher, Kim Good
- Kevin Gleason
- Sean Patrick
- Gary Schultz
- Brad Schwab
- Dave Good*

CRCA Nominating Committee presents a slate of officers and directors to the CRCA Membership at the annual meeting. Voting Contractor Members are elected to the Board of Directors to three-year terms. The Executive Board Members serve terms of one year each. Associate Directors are elected by other Associate Member firms for a three-year term.

- Chair: Mark Duffy
- Bruce Diederich
- George Patterson
- Tony Roque
- Troy Wormley

2022 CRCA COMMITTEES AND DESCRIPTIONS

CRCA Program Committee develops topics and determines speakers for the CRCA Membership Meetings, plans the CRCA Annual Awards Banquet, the legendary CRCA Industry Day Golf Outing as well as other social and business-based events.

- Chairs: Mike McMillin, Tony Roque
- Matt Adler
- Greg Dedic
- Mike Dobersch
- Mark Duffy
- Noel Prudent
- Ryan Schultz
- Randy Zaleski
- Bill O'Brien, Jr.*



CRCA Photos: Chicago Wolves Event



CRCA Photos: CRCA Golf Outing

CRCA Scholarship Committee meets to review and set objectives for the CRCA Scholarship Program each year. The committee sets criteria, and then determines the scholarship recipients. These are paid through the CRCA Foundation and awards over \$36,000 annually.

- Chairs: John Lanzendorf, Troy Wormley
- Chris Cronin
- Joe McDevitt
- George Patterson
- Rod Petrick
- Tony Roque
- Ryan Schultz



CRCA Photo

CRCA Steep and Shingle Committee works with local, regional and national entities to monitor activities and technology in the high slope roofing discipline.

- Chair: Jim Prusak, Kevin Filotto
- Mary Biggs
- Tom Cleary
- Pete Connelly
- Jim Peterson, Jr.
- Bob Prette*
- Ryan Trela
- Manny Valdez

2022 CRCA COMMITTEES AND DESCRIPTIONS

CRCA Trade Show Committee plans the technical program content and assists in execution of this annual industry leading show. Speakers from nationally known organizations address CRCA at this very important conference and gather attendees from all facets of the roofing industry such as design, installation, consulting, governmental and suppliers of materials and services.

- Chairs: Greg Dedic, Ryan Petrick
- Matt Adler
- Mark Duffy
- Dave Good*
- Kim Good
- Jason Peterson
- Ross Ridder



CRCA Photo

CRCA Joint Grievance Committee represents contractors in grievance disputes regarding the CRCA's Standard Working Agreement with the Roofers, Waterproofers and Allied Workers Local 11 Union.

- Chair: Bill O'Brien, Sr.
- Mark Moran
- George Patterson
- Rod Petrick
- Tony Roque

SAFETY

CRCA's Health and Safety Committee works closely with CRCA Member Contractors and governmental entities such as OSHA to promote safety in the Roofing and Waterproofing Industry.

- Chairs: Kevin Froeter, Frank Marino
- Joe Adler
- Phil Hayes
- Kurt Kollwelter
- JJ Matthews
- Jim Meegan
- Ryan Petrick
- Mike Reynolds
- Bill O'Brien, Jr.*



CRCA Photo

The Chicagoland Roofing Council Joint Safety Committee focuses on worker safety on the roof. This important committee is comprised of contractor firms, union professionals and CRCA's safety consultant.

- Chair: Mark Moran, CRCA
- Mark Duffy, CRCA
- Mike Reynolds, CRCA
- Frank Marino, Safety Check
- Jim Meegan, Safety Check
- Bob Burch, Local 11
- Kevin Coleman, Local 11
- Gary Menzel, Local 11

2022 CRCA COMMITTEES AND DESCRIPTIONS

CRCA TRUSTEES

The Roofing Industry Apprenticeship and Training Fund Trustees work together with the Roofers, Waterproofers and Allied Workers Local 11 Union to implement education curriculum that results in workers trained in general roofing principles and specific specialties. This group also spearheaded the development of the Local 11 Joint Apprenticeship Training Facility, the finest of its kind in the US.

- Chair: Jay Refieuna
- Luke Duffy, CRCA
- Ryan Petrick, CRCA
- Jay Tulley, CRCA
- Larry Gnat, Local 11
- Travis Gorman, Local 11
- Gary Menzel, Local 11
- Gerardo Morales, Local 11

The Trustees of the Roofing Industry Advancement and Research Fund develops programs to promote the signatory Roofing and Waterproofing Contractor in the Chicagoland Construction Industry and beyond.

- Chair: Mark Duffy
- Bruce Diederich
- George Patterson
- Tony Roque
- Troy Wormley
- Joe McDevitt, Member Emeritus
- Rod Petrick, Member Emeritus
- Paul Shah, Member Emeritus

The Trustees of the Welfare, Pension and Reserve Funds are responsible for the management of these funds, working together with the Fund Administrator used by the group towards this goal.

- Bill O'Brien, Sr., CRCA
- Mark Moran, CRCA
- George Patterson, CRCA
- Larry Gnat, Local 11
- Travis Gorman, Local 11
- Gary Menzel, Local 11

The CRCA FOUNDATION, a Charitable 501 (c) (3) organization was formed with the mission of providing support to philanthropic causes, research and education to further the roofing and waterproofing industry and the community, these trustees are building a platform of charitable giving and support to further this mission moving forward.

- Chair: George Patterson
- Secretary: Dave Lisson
- Treasurer: Tony Roque
- Trustee: Trent Cotney
- Trustee: Jennifer Holsinger
- Trustee: Rod Petrick
- Trustee: Troy Wormley

ADDITIONAL CRCA RESOURCES

OUTSIDE COUNSEL

Thomas Vasiljevich, Esq., Ogletree, Deakins
(312) 558-1224

LEGISLATIVE CONSULTANT - ILLINOIS

Margaret A. Vaughn Consulting, Inc.
(217) 280-0206
vaughnmargaret47@gmail.com

LOCAL 11

- **Roofers and Waterproofers Local #11**
(708) 345-0970
- **Chicagoland Roofers Joint Apprenticeship Training Center**
(708) 246-4488
- **W-P-R FUND ADMINISTRATOR**
(847) 827-1029



A CRCA CONTRACTOR MEMBER IS...

Experienced – Some CRCA Member Contracting firms have been in business for more than 100 years. This longevity brings stability to relationships with customers. Additionally, newer firms who are involved in CRCA, benefit from Membership Meetings where new knowledge of materials, technology and processes are brought by industry leaders to CRCA Member Firms.

Licensed – CRCA Roofing Contractor Members are licensed by the State of Illinois Department of Professional Regulation. CRCA Members worked with the State of Illinois to develop and implement this important legislation to protect the consumer against unscrupulous contractors.

Competitive – CRCA Member firms invest time and money into equipment, processes and people to gain the best competitive edge possible in all facets of the business. CRCA Members, when bidding equal systems, are very competitive in the marketplace.

Educated – Whether union or non-union, CRCA Member firms educate their workers and office staff through training in the classroom and in the field on all types of roofing systems and safety. Workers and contractors have years of experience in all types of roofing systems installation, including gravel and ballast covered, smooth surfaced, roof garden vegetative systems, as well as pavers, photovoltaics, and other overburden systems.

Involved – CRCA Members give back to the community, by being active members and leaders in other organizations.

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Palatine, IL 60067
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Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res

IL# 104-017796
Ph: (847) 496-5530
www.1sthomeimprovementinc.com
Email: info@fhigc.com

A+ Roofing Co., Inc.

Ivan Petrov, Maggie Baleva, Olena Petrov
150 Shore Dr.
Burr Ridge, IL 60527
Low Slope: Single Family Res, Multi-Family Res
Steep Slope: Single Family Res, Multi-Family Res

IL# 104-012553
Ph: (630) 227-1111
www.aplusroofingpro.com
Email: info@aplusroofingpro.com

● A-1 Roofing Co.

Mitchell Rabin, David Rabin, Brad Rabin
1425 Chase Ave.
Elk Grove Village, IL 60007
Low Slope: Comm/Ind/Instit, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Multi-Family Res
Waterproofing; Vegetative; Vacuuming

IL# 104-000096
Ph: (847) 952-3600
www.a1roofing.com
Email: mitchrabin@a1roofing.com

Active Roofing Co., Inc.

Jack O'Connor, Aldo Olvera, Molly Schneller
2100 W. 32nd St.
Chicago, IL 60608
Low Slope: Comm/Ind/Instit, Multi-Family Res
Steep Slope: Comm/Ind/Instit
Vacuuming

IL# 104-000022
Ph: (773) 238-0338
www.activeroofing.com
Email: joconnor@activeroofing.com

Adams Roofing Professionals, Inc.

Stathie Panayi
495 Crossen Ave.
Elk Grove Village, IL 60007
Low Slope: Single Family Res, Multi-Family Res
Steep Slope: Single Family Res, Multi-Family Res

IL# 104-001529
Ph: (847) 364-7663
www.adamsroofing.com
Email: sep@adamsroofing.com

● Adler Roofing and Sheet Metal, Inc.

Christopher J. Adler, Joseph (Jay) L. Adler, III, Michael Streit, Joe Adler, Matt Adler, CJ Adler
779 Joyce Rd.
Joliet, IL 60436
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit
Vegetative; Air Barrier

IL# 104-000098
Ph: (815) 773-1200
www.adlerroofing.com
Email: info@adlerroofing.com

Advanced Roofing & Woodworking Inc.

Mike Diebold, Charles Hankins
29 W 225 North Ave.
West Chicago, IL 60185
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Vegetative

IL# 104-010013
Ph: (630) 231-7663
www.advroof.com
Email: miked@advroof.com

Aegis Construction Group, Inc.

Bobby Bisharat
331 N. York St.
Elmhurst, IL 60126
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Waterproofing

IL# 104-017330
Ph: (630) 709-8121
www.aegiscgi.com
Email: info@aegiscgi.com

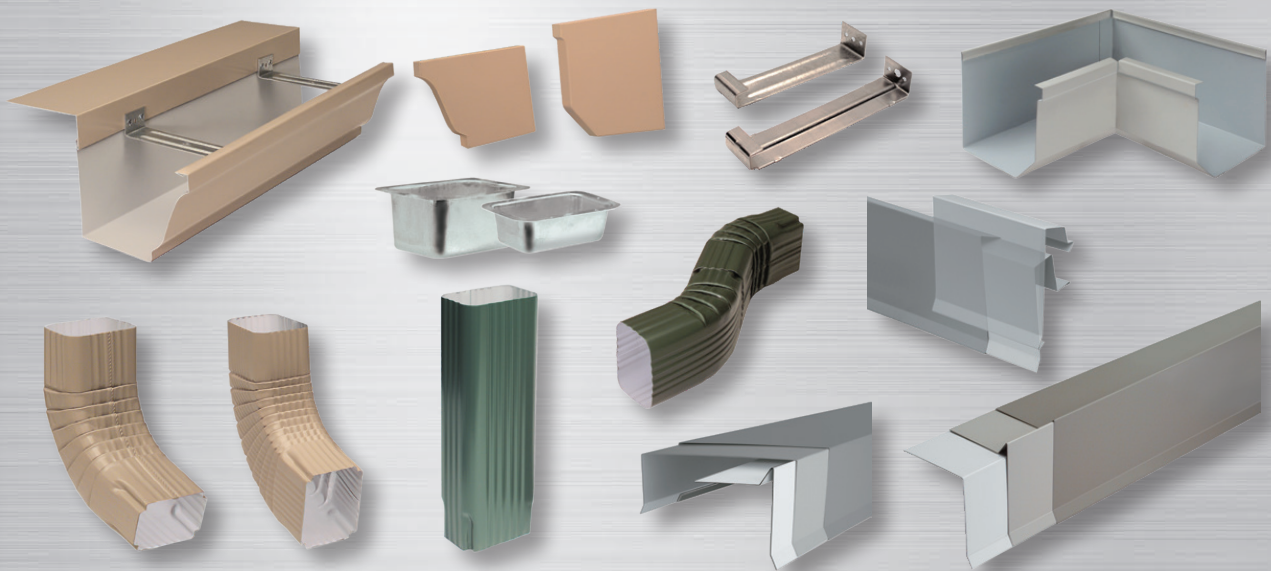
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❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

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CRCA CONTRACTOR MEMBERS

● Air Pressure Damp Proofing

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3102 Tollview Dr.
Rolling Meadows, IL 60068
Waterproofing

Ph: (847) 394-4100
www.airpressuredamp.com
Email: info@airpressuredamp.com

● All American Exterior Solutions

Sergey Taitler, Lino Cruz
150 Oakwood Rd.
Lake Zurich, IL 60047
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Waterproofing; Vegetative; Air Barrier; Vacuuming

IL# 104-013488
Ph: (847) 438-4131
www.aaexs.com
Email: info@aaexs.com

● All Sealants, Inc.

Brian White, Matt Skole, Lisa Simokaitis
9445 Corsair Rd.
Frankfort, IL 60423
Waterproofing; Vegetative; Air Barrier

IL# 104-005014
Ph: (708) 720-0777
www.allsealants.com
Email: bwhite@allsealants.com

Allendorfer Roofing Co., Ltd.

Rich Kotowski, Conrad Kotowski, Stan Michniowski
4623 N. Pulaski Rd.
Chicago, IL 60630
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Waterproofing; Vegetative

IL# 104-000123
Ph: (773) 463-7808
www.allendorferroofing.com
Email: contact@allendorferroofing.com

● Allied Waterproofing, Inc.

Bill Leonhard
520 Executive Dr., Ste. A
Willowbrook, IL 60527
Waterproofing

Ph: (630) 654-9700
www.alliedwaterproofing.com
Email: bill@alliedwp.com

● Anderson & Shah Roofing Inc.

❖ Paul Shah, Quinn Ferrall, Rick Ahlert
23900 County Farm Rd.
Joliet, IL 60431
Low Slope: Comm/Ind/Instit
Waterproofing; Vegetative; Air Barrier

IL# 104-000018
Ph: (815) 741-0909
www.andersonshah.com
Email: office@andersonshah.com

● Anthony Roofing Tecta America LLC

Tony Clausen, Ted Staniszewski, Steve Niggins, Scott Slagle
2555 White Oak Cir.
Aurora, IL 60502
Low Slope: Comm/Ind/Instit, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Multi-Family Res
Waterproofing; Vegetative; Air Barrier; Vacuuming

IL# 104-015059
Ph: (630) 898-4444
www.anthonyroofing.com
Email: tclausen@anthonyroofing.com

Apex Exteriors, Inc.

Ken Girard, Larry Buckley
1655 Shanahan Dr.
South Elgin, IL 60177
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res

IL# 104-015352
Ph: (847) 531-8960
www.apexext.com
Email: ken@apexext.com

● Bennett & Brosseau Roofing, Inc.

George Patterson, Jay Refieuna, Chris Eheart, Jake Lawrence, Zach Brosseau
535 Anderson Dr.
Romeoville, IL 60446
Low Slope: Comm/Ind/Instit
Steep Slope: Comm/Ind/Instit
Vegetative; Air Barrier

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CRCA CONTRACTOR MEMBERS

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Loves Park, IL 61111
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IL#104-018750
Ph: (815) 855-8326
www.bproofingsolutions.com
Email: brettp@bproofingsolutions.com

● **Care Sheet Metal & Roofing, Inc.**

Michael Zuccaro
9536 W. 47th St.
Brookfield, IL 60513
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Waterproofing; Vegetative

IL# 104-005206
Ph: (708) 387-9784
www.careroofing.net
Email: caresheetmetal@gmail.com

● **Champion Roofing, Inc.**

Harry Friedman
219 William St.
Bensenville, IL 60106
Low Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res
Steep Slope: Comm/Ind/Instit, Single Family Res, Multi-Family Res

IL# 104-011864
Ph: (847) 673-7663
www.championroofing.com
Email: info@championroofing.com

❖ **Clark Roofing Co.**

Alex Hernandez, Tom Fuerst, Andy Irvine
2700 W. Cermak Rd.
Broadview, IL 60155
Low Slope: Comm/Ind/Instit, Multi-Family Res
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Waterproofing; Vegetative

IL# 104-000238
Ph: (708) 681-2200
www.clarkroofing.com
Email: info@clarkroofing.com

● **Combined Roofing Services LLC**

Bill O'Brien, Jr., JJ Matthews, William O'Brien, Sr., John Lazendorf
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West Chicago, IL 60185
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Steep Slope: Comm/Ind/Instit
Waterproofing; Vegetative; Air Barrier

IL# 104-015473
Ph: (630) 231-4422
www.combinedroofing.com
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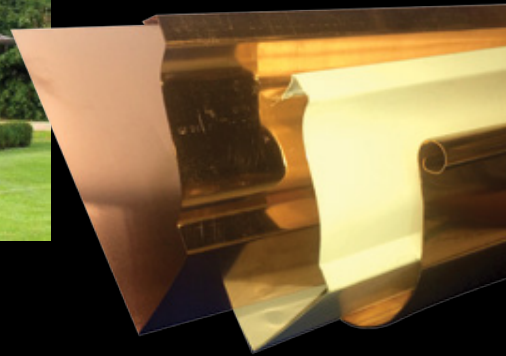
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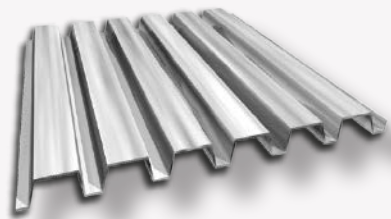
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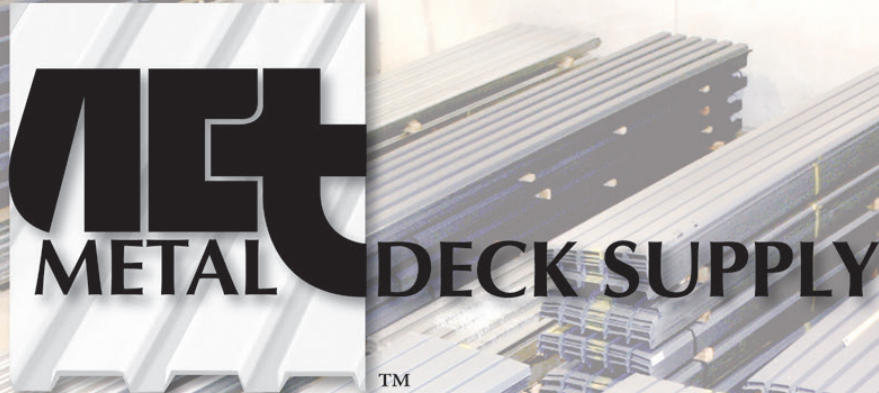
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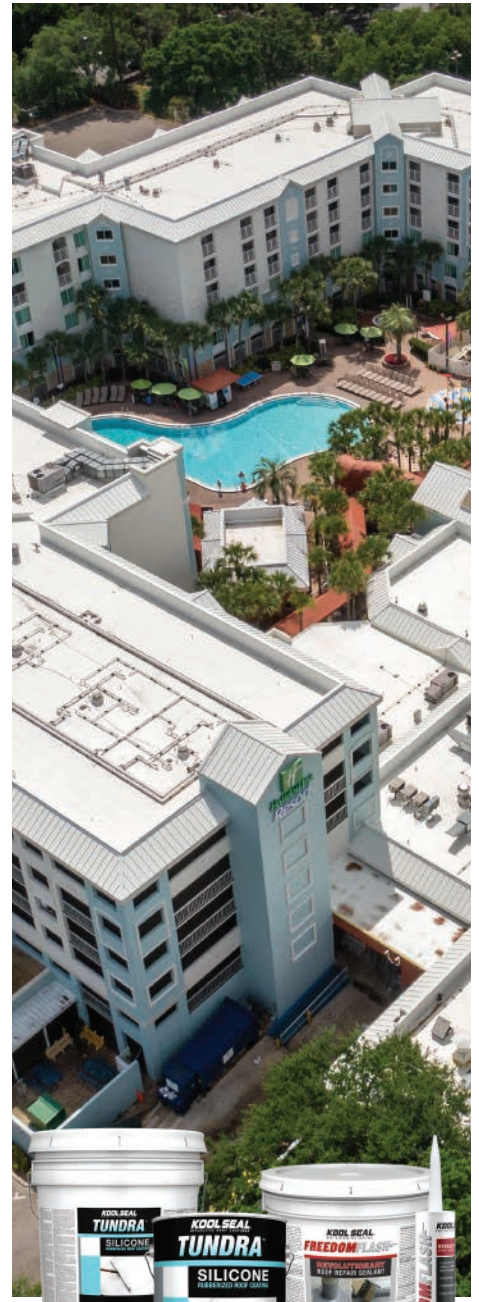
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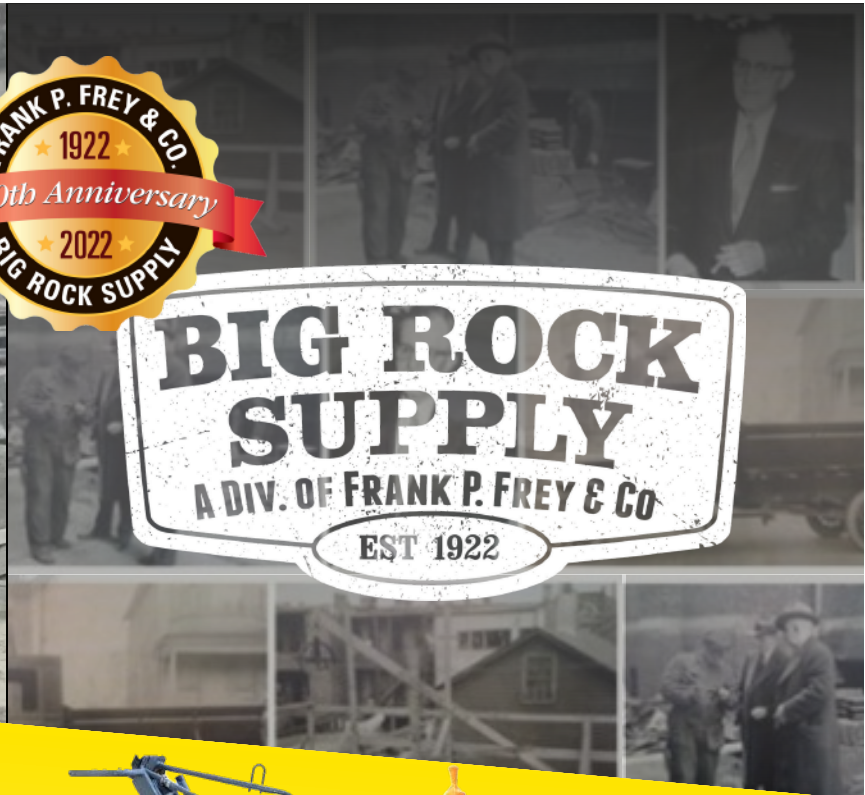
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please contact:

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P: 224.217.6557
E: bachmannr@crissieins.com

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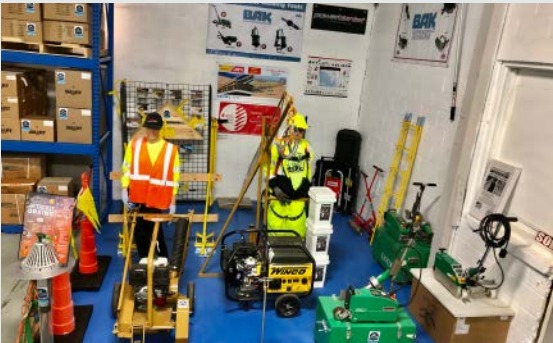
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Eagleview-Pictometry

Kasidee Ridoln, Leland Webster
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Manufacturer

Ph: (219) 655-5526
www.eastlakemetals.com
Email: bpatrick@eastlakemetals.com

EcoStar LLC

Ed Staroba, Rob Helenbrook
42 Edgewood Dr.
Holland, NY 14080
Manufacturer

Ph: (800) 211-7170
www.ecostarllc.com
Email: estaroba@ecostarllc.com

ERSystems / ITW Polymers Sealants

Chris Haugen
420 Decker Dr., Ste. 160
Irving, TX 75062
Manufacturer

Ph: (847) 345-7094
www.ersystems.com
Email: chrish@itwsealants.com

Estimating Edge, LLC

Tami Zimmel
1301 N. Congress Ave., Ste. 400
Boynton Beach, FL 33426
Software

Ph: (561) 276-9100
www.estimategedge.com
Email: tzimmel@estimategedge.com

Everest Systems LLC

Jodi Alexander, Gabe Goepfert
16601 Central Green Blvd., Ste. 100
Houston, TX 77032
Manufacturer

Ph: (800) 575-8966
www.everestsystemsco.com
Email: inquiries@everestsystemsco.com

Exceptional Metals

Jules Dekovics, Melissa Lee, Mike Gwizdala
525 Morley Dr.
Saginaw, MI 48601
Manufacturer, Roofing Materials Distributor

Ph: (888) 340-7169
www.exceptionalmetals.com
Email: info@exceptionalmetals.com

FAKRO America, LLC

Greg Gesicki
39 W. Factory Rd.
Addison, IL 60101
Manufacturer

Ph: (630) 543-1010
www.fakrousa.com
Email: greg@fakrousa.com

FiberTite Roof Systems

Trent Read, Brad Schwab, Brandon Schwab
1000 Venture Blvd.
Wooster, OH 44961
Manufacturer

Ph: (330) 262-1111
www.FiberTite.com
Email: marketing@seamancorp.com

Firestone Building Products

Robert Anderson
200 4th Ave., S
Nashville, TN 37201
Manufacturer

Ph: (800) 428-4442
www.firestonebp.com
Email: andersonrobert@firestonebp.com

Flameproof Companies

Joe Kauffmann, Tim Cole, Kathy Diaz, Sara Ward, Shawn Jezior
1200 S. Lake St.
Montgomery, IL 60538
Manufacturer, Roofing Materials Distributor

Ph: (630) 859-0009
www.flameproof.com
Email: orders@flameproof.com

● Local #11 Employer

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CRCA ASSOCIATE MEMBERS

FlashCo.

Alex Tabrizi, Bill Bartell
150 Todd Rd., Ste. 400
Santa Rosa, CA 95407
Manufacturer

Ph: (866) 323-5274
www.flashcomfg.com
Email: alex.tabrizi@flashcomfg.com

Flex Membrane International Corp.

John Doyle
5103A Pottsville Pike
Reading, PA 19605
Manufacturer

Ph: (610) 916-9500
www.flexmembrane.com
Email: jdoyle@flexmembrane.com

FT Synthetics Inc.

Drew Gagnier, Gary Sandhar, Randy Knox
265977 56 Ave.
Langley, BC V4W 3Y2
Manufacturer

Ph: (604) 594-3439
www.ftsyn.com
Email: info@ftsyn.com

Gaco Western

Dan Knutson
1245 Chapman Dr.
Waukesha, WI 53186
Manufacturer

Ph: (262) 951-0237
www.gaco.com
Email: dknutson@gaco.com

GAF Materials Corporation

Tom Carlson, Chris Koenig, Erik Isaacson, David Bruce
2600 Warrenville Rd., Ste. 207
Downers Grove, IL 60515
Manufacturer

Ph: (630) 241 5372
www.gaf.com
Email: tcarlson@gaf.com

Garlock Chicago

Mark Zoppa, Jerry Brauner, Justin Prahler
626 Thomas Dr.
Bensenville, IL 60106
Manufacturer, Roofing Materials Distributor, Roofing Equipment Distributor

Ph: (630) 521-9645
www.garlockchicago.com
Email: mzoppa@garlockequip.com

❖ **Garth Building Products & Services Corp.**

Carol Garth, Deborah Hurms, Alexander Jenkins
579 N. Williams
Thornton, IL 60476
Roofing Materials Distributor

Ph: (708) 564-5137
www.garthbps.com
Email: info@garthbps.com

❖ **Garza Roofing Equipment and Supply**

Rich Garza, Jennica Garza
901 Elizabeth St.
Elgin, IL 60120
Roofing Equipment Distributor

Ph: (630) 229-4440
www.garzasupply.com
Email: rich@garzasupply.com

Gaylord Insurance Agency Corp.

Robert Gaylord, Kristina Szeffalusy, Michael Gaylord, Thomas Stanton, Jeffery Westphal
14022 John Humphrey Dr.
Orland Park, IL 60462
Insurance Brokerage

Ph: (708) 568-0754
www.gaylordinsurance.com
Email: robert@gaylordinsurance.com

GCP Applied Technologies

Maria Teresa Sein, Jason Utz
62 Whittemore Ave.
Cambridge, MA 02140
Manufacturer

Ph: (617) 498-4470
www.gcpat.com
Email: maria.t.sein@gcpat.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

CRCA ASSOCIATE MEMBERS

Gemco Roofing & Building Supply

George Sessler, Kevin Gleason, Gerald Serpico, Randy Gleason
2601 Van Buren St.
Bellwood, IL 60104
Roofing Materials Distributor

Ph: (708) 544-1444
www.gemcosupply.com
Email: george@gemcoroofingsupply.com

Geocel / Kool Seal

Patty Grover, Kurt Hostetler, John T. Hull
2504 Marina Dr.
Elkhart, IN 46515
Manufacturer

Ph: (800) 348-7615
www.geocelusa.com
Email: PGrover@geocelworldwide.com

Georgia-Pacific Gypsum LLC

Colin Vaughan, Pat Huempfer, Greg Hudson
2194 Biddle Blvd.
Washington, IA 52353
Manufacturer

Ph: (404) 652-2592
www.densdeck.com
Email: colin.vaughan@gapac.com

Giuffre Midwest LLC

Todd Proctor, Frank Fitzgerald, Bryan Lease
9725 Industrial Dr.
Bridgewiew, IL 60455
Manufacturers' Rep, Roofing Equipment Distributor

Ph: (708) 656-9200
www.giuffre.com
Email: tproctor@giuffre.com

Greenrise Technologies

Julie Leavitt, Matt Barmore, Scott McGaughy
525 Barker Rd.
Readyville, TN 37149
Manufacturer, Manufacturers' Rep

Ph: (615) 907-7460
www.greenrisetech.com
Email: mattb@greenrisetech.com

Gulfeagle Supply

Ted Hanusiak
800 Hilltop Dr.
Itasca, IL 60143
Roofing Materials Distributor

Ph: (630) 773-0997
www.gulfeaglesupply.com
Email: thanusiak@gulfeaglesupply.com

Gutter Supply

Mike Milliman, Phil Egleston, Aaron Bukolt
19 Skokie Valley Rd.
Lake Bluff, IL 60044
Manufacturer, Roofing Materials Distributor, Roofing Equipment Distributor

Ph: (847) 283-0006
www.GutterSupply.com
Email: info@guttersupply.com

H.B. Fuller Company - Roofing Products Group

Jim Galvin, Paul Krug, Shane Strang, Ron Vollmer
4401 Page Ave.
Michigan Center, MI 49254
Manufacturer

Ph: (517) 841-7000
www.royaladhesives.com
Email: paul.krug@hbfuller.com

Hapco Inc.

Steve Murray, Ashley Helmick
390 Portage Blvd.
Kent, OH 44240
Roofing Equipment Distributor

Ph: (800) 345-9353
www.hapcoinc.com
Email: smurray@hapcoinc.com

Hart & Cooley Roof Product Systems - Portals Plus, RPS & Milcor

Casey Palmer, Dean Albright, Kevin McShane
5030 Corporate Exchange Blvd.
Grand Rapids, MI 49512
Manufacturer, Roofing Materials Distributor

Ph: (800) 624-8642
www.portalsplus.com
Email: portalsplus@portalsplus.com

● Local #11 Employer

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CRCA ASSOCIATE MEMBERS

Hendrick Phillips Salzman & Siegel, PC

Philip Siegel
230 Peachtree St. NW, Ste. 2500
Atlanta, GA 30303
Legal Services

Ph: (404) 522-1410
www.hpsslaw.com
Email: info@hpsslaw.com

Henry Company

Chris Korn, David Schurman, Shane Shoemaker, Jonathan Speaks, John Van Tuyle
999 N. Pacific Coast Hwy., Ste. 800
El Segundo, CA 90245
Manufacturer

Ph: (773) 412-9022
www.henry.com
Email: ckorn@henry.com

Hines Supply

Rick Fergus
1050 Corporate Grove Dr.
Buffalo Grove, IL 60089
Manufacturer

Ph: (847) 353-7700
www.hinessupply.com
Email: rfergus@hineslumber.com

HLP Systems, Inc

Jeffrey Harger, Justin Harger
426 North Ave.
Libertyville, IL 60048
Lightning Protection Contractor

Ph: (847) 362-0777
www.hlpssystem.com
Email: info@hlpssystem.com

Houseworks Daylighting Solutions, LLC

Scott Walbridge, Rob Brooks
1809 Elmdale Ave.
Glenview, IL 60026
Skylight Sale/Repair

Ph: (847) 729-0255
www.myskylights.com
Email: scott@myskylights.com

Hunter Panels

Ryan Glaser, Jennifer Holsinger, Ed Krusec, Matt Peterson
15 Franklin St.
Portland, ME 04101
Manufacturer

Ph: (888) 746-1114
www.hpanels.com
Email: info@hpanels.com

IB Roof Systems

AJ Jackson, Mike Gennusa, Bear Wadzinski, Peter Pacioni
506 E. Dallas Rd., Ste. 300
Grapevine, TX 76051
Manufacturer, Roofing Materials Distributor

Ph: (800) 426-1626
www.IBRoof.com
Email: aj.jackson@ibroof.com

ICP Building Solutions Group

Dave Spaulding, Leslie Brown, David Ruiz, John Walker
2775 Barber Rd.
Norton, OH 44203
Manufacturer

Ph: (330) 753-4585
www.icpadhesives.com
Email: dspaulding@icpgroup.com

IKO

Mike Melito, Arthur Boruch, Carol Perkins, Matt Ibach, Brandon Wilson
4566 Hampstead Pl.
Loves Park, IL 61111
Manufacturer

Ph: (312) 244-9932
www.iko.com
Email: mike.melito@iko.com

Industrial Cork Company, Inc.

Jeff DeJong, John Anderson
848 Larch Ave.
Elmhurst, IL 60126
Roofing Materials Distributor

Ph: (630) 832-2803
www.corco.org
Email: jeffd@corco.org

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

CRCA ASSOCIATE MEMBERS

Inland Coatings

Coridan McGinley, Greg Arnold
26259 Hwy 6
Adel, IA 50003
Manufacturer

Ph: (515) 993-4524
www.inlandcoatings.com
Email: info@inlandcoatings.com

INSULFOAM

Kris Eschmeyer, Cody Reid
1057 Sunburst Ln.
Mead, NE 68041
Manufacturer

Ph: (402) 624-6611
www.insulfoam.com
Email: kris@insulfoam.com

Interior Protection Inc.

Bryan Provis
111 N. Maple Ave., Ste. B
Elmhurst, IL 60126
Interior Protection

Ph: (630) 530-4920
www.interiorprotectioninc.com
Email: info@interiorprotectioninc.com

International Leak Detection, LLC

Chris Eichhorn
2060 E. Algonquin Rd., Ste. 710
Schaumburg, IL 60173
Waterproofing Membrane EVFM Integrity Testing

Ph: (866) 282-LEAK (5325)
www.leak-detection.com
Email: info@leak-detection.com

IR Analyzers / Vector Mapping

Denise Richard, Alen Turan, Peter Brooks
65 Lyman Dr.
Williston, VT 05495
Electronic Leak Detection & Infrared Inspection Serv.

Ph: (800) 879-1964
www.iranalyzers.com
Email: info@iranalyzers.com

JJ Superior Metal, Inc.

Jerry Shea, Eddie Vitacco, Jon Shea, Marie Sewers
4302 W. Warren Ave.
Hillside, IL 60162
Manufacturer, Roofing Materials Distributor

Ph: (708) 544-3757
www.jjsuperior.com
Email: mail@jjsuperior.com

Jobba Trade Technologies

David Almario, John Jocke
8420 W. Bryn Mawr, Ste. 1030
Chicago, IL 60631
Software Vendor

Ph: (855) 633-3327
www.jobba.com
Email: info@jobba.com

Johns Manville Roofing Systems

Mark Affrunti
717 17th St.
Denver, CO 80202
Manufacturer

Ph: (224) 325-2524
www.jm.com
Email: mark.affrunti@jm.com

Karnak Corporation

Chris Salazar, Kim Holmes, John McDermott, Jason Lontoc
2601 Gardner Rd.
Broadview, IL 60155
Manufacturer

Ph: (732) 388-0300
www.karnakcorp.com
Email: csalazar@karnakcorp.com

Kemper System

Brian McGuire
1200 N. America Dr.
West Seneca, NY 14224
Manufacturer

Ph: (716) 558-2971
www.kempersystem.net
Email: bmcguire@kempersystem.com

● Local #11 Employer

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CRCA ASSOCIATE MEMBERS

Kirby Fiberglass

Naomi Dupre
652 E. Industrial Blvd.
Pueblo, CO 81007
Manufacturer

Ph: (719) 547-3940
www.kirbyfiberglass.com
Email: office@kirbyfiberglass.com

Lakefront Roofing Supply

Bill Baldauf, Rebecca Troche, Chris Spicer, Karl Sullivan, Manny Valdez
2950 N. Western Ave.
Chicago, IL 60618
Roofing Materials Distributor

Ph: (773) 509-0400
www.lakefrontsupply.com
Email: bbaldauf@roofmaterials.com

Latino Workers Safety Center

Daniel Ramir, Maria Campos
4415 Harrison, Ste. 404
Hillside, IL 60162
Safety Training

Ph: (708) 449-9500
www.lwsc.org
Email: dan@lwsc.org

Leister Technologies

Dave Nordentoft
1275 Hamilton Pkwy.
Itasca, IL 60143
Manufacturer

Ph: (630) 760-1000
www.leister.com
Email: info.usa@leister.com

Lift Works, Inc.

Dan Distazio, Martin Starck
600 Industrial Dr.
St. Charles, IL 60174
Roofing Equipment Distributor, Aerial Equip.

Ph: (630) 833-4626
www.liftworksinc.com
Email: ddistazio@liftworksinc.com

Liftoff Crane Services LLC

Kevin Rugaard
PO Box 5110
Glendale Heights, IL 60139
Crane Services

Ph: (630) 800-6639
www.liftoffcranes.com
Email: kevin@liftoffcranes.com

LiveRoof, LLC

Caleb Smith, Mike Selleck, John Scholten
PO Box 533
Spring Lake, MI 49456
Manufacturer, Roofing Materials Distributor, Hybrid Green Roof Systems

Ph: (800) 875-1392
www.liveroof.com
Email: caleb@liveroof.com

Lomanco, Inc.

Doug Rus
2101 W. Main St.
Jacksonville, AR 72076
Manufacturer

Ph: (800) 643-5596
www.lomanco.com
Email: dougrus@lomanco.com

LRS

Bob Pavic
5500 Pear St.
Rosemont, IL 60018
Roofing Materials Recycling

Ph: (773) 681-8811
www.lrsrecycles.com
Email: bpavic@lrsrecycles.com

Lurvey Supply

Daniel Wood, Angelo Logoico
2550 E. Dempster St.
Des Plaines, IL 60016
Roofing Materials Distributor

Ph: (262) 479-8369
www.lurveys.com
Email: dwood@lurveys.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

ASSOCIATES

CRCA ASSOCIATE MEMBERS

❖ MACK Construction Services, LLC

Nancy Carreon, Melissa Medina
3628 N. Hamilton Ave.
Chicago, IL 60618
Roofing Materials Distributor

Ph: (773) 525-3411
www.mackcs.com
Email: info@mackcs.com

Makita

Mark Gabrielli, Sandra Santiago, Felix Lim, Adolfo Lazcano, Chuck Lilly
1450 Feehanville Dr.
Mount Prospect, IL 60056
Manufacturer

Ph: (536) 940-5489
www.makitausa.com
Email: mgabrielli@makitausa.com

Malarkey Roofing Products

Drew Smith, Bill Abbott, Rachel Garcia, Jim Kellogg, Ben Michiels
PO Box 17217
Portland, OR 97217
Manufacturer

Ph: (503) 283-1191
www.malarkeyroofing.com
Email: dsmith@malarkeyroofing.com

Marathon Roofing Products/MRP Supports, LLC

Tim Krawczyk
3310 N. Benzing Rd.
Orchard Park, NY 14127
Manufacturer

Ph: (800) 828-8424
www.marathondrains.com
Email: mrp@marathondrains.com

McElroy Metal, Inc.

Richard Cass, Bill Wade
10490 State Hwy. 10
Clinton, IL 61727
Manufacturer

Ph: (219) 879-0252
www.mcelroymetal.com
Email: rcass@mcelroymetal.com

MEP Insulation Recycling

Bill Mulford, Lin Mulford
1130 Alfred Cir.
Indianapolis, IN 46239
Insulation Recycler/ Re-purposer

Ph: (317) 894-2763
meproofinsulationrecycling.com
Email: mulforddep@yahoo.com

Mid-States Asphalt

Todd Kolb, Kyle Konoposek, April DuBose
1637 51st Ave.
Tuscaloosa, AL 35401
Manufacturer

Ph: (630) 730-1689
www.mid-statesasphalt.com
Email: todd@msarroof.com

Mule-Hide Products Co., Inc.

Shawn Dennehy, Brandon Keefe
1195 Prince Hall Dr.
Beloit, WI 53511
Manufacturer

Ph: (815) 641-8548
www.mulehide.com
Email: shawn.dennehy@mulehide.com

Novagard Solutions

Keith Rys, Mike Kister, Joe Borak
5109 Hamilton Ave.
Cleveland, OH 44114
Manufacturer

Ph: (800) 380-0138
www.novagard.com
Email: novagard@novagard.com

NPC Colored Sealants

Paul Supena, Tom Stefely
1208 N. 8th Ave.
Maywood, IL 60153
Manufacturer

Ph: (708) 681-1040
www.npcsealants.com
Email: npc@npcsealants.com

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❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

CRCA ASSOCIATE MEMBERS

OMG Roofing Products

Andrew Nehrenz, Connor Diulus, Erik Terpstra
153 Bowles Rd.
Agawam, MA 01001
Manufacturer

Ph: (800) 633-3800
www.olyfast.com
Email: anehrenz@omginc.com

Omni Ecosystems

Samuel Irwin, Molly Meyer
4131 S. State St.
Chicago, IL 60609
Manufacturer

Ph: (312) 337-3196
www.omni-ecosystems.com
Email: info@omni-ecosystems.com

Panasonic US

Jon Downey, John Balazs, Jennifer Archibald
Two Riverfront Plaza, 7th Fl.
Newark, NJ 07102
Manufacturer

Ph: (201) 423-3154
www.panasonic.com
Email: jon.downey@us.panasonic.com

Performance Roof Systems

Michael J. Tolzien
4450 Williamsburg Ct.
Rolling Meadows, IL 60008
Manufacturer

Ph: (708) 380-5045
www.performancerooftsystems.us
Email: mtolzien@performancerooftsystems.us

Petersen Aluminum Corporation

Blake Batkoff, Rob Heselbarth, Peter Drozd, Roy Palesny
1005 Tonne Rd.
Elk Grove Village, IL 60007
Manufacturer, Roofing Materials Distributor

Ph: (800) 722-2523
www.pac-clad.com
Email: bbatkoff@petersenmail.com

Polyglass U.S.A, Inc.

Kevin Rowe, Jerry Sandine
1111 W. Newport Center Dr.
Deerfield Beach, FL 33442
Manufacturer

Ph: (847) 431-6005
www.polyglass.us
Email: krowe@polyglass.com

Pro Fastening Systems Inc.

Fred G. Van Riet, Don Egan, Jim Joyce, Mike Cigrand, Scott Schiller
44 E. University Dr.
Arlington Heights, IL 60004
Roofing Materials Distributor

Ph: (847) 577-7185
www.profastening.com
Email: fred@profastening.com

Pro Lightning Protection

Jeremy Marcelain, Joran Marcelain
4210 43rd Ave.
Kenosha, WI 53144
Lightning Protection Sys.

Ph: (262) 925-7199
www.pro-lp.net
Email: contactus@pro-lp.net

Progressive Materials

Jennifer Trapano, Tony Knoebel
540 Central Ct.
New Albany, IN 47150
Manufacturer

Ph: (630) 488-9277
www.pmsilicone.com
Email: jennifer@pmsilicone.com

Prosoco, Inc.

Chris Tobias, Ken Rathburn, Dave Kimball
3741 Greeway Cir.
Lawrence, KS 66046
Manufacturer

Ph: (800) 255-4255
www.prosoco.com
Email: customercare@prosoco.com

CRCA ASSOCIATE MEMBERS

R.M. Lucas Company

Robert Barry, Tom Nelson, Joe Murphy, Dennis Kelley, Zak Semens
3211 S. Wood St.
Chicago, IL 60608
Manufacturer

Ph: (773) 523-4300
www.rmlucas.com
Email: rbarry@rmlucas.com

Raptor Synthetic Underlayments

Jesse Lindstrom
1155 E 54th St.
Indianapolis, IN 46220
Manufacturer

Ph: (317) 202-8200
www.raptorunderlayment.com
Email: jlindstrom@raptorunderlayment.com

Ray's Roofing Supply

Mark Piazza, Gary Murphy Jr., Dan Voudrie, Terry Wilkins, Noah Murphy, Bob Marshall
5020 Trankle St.
Hammond, IN 46327
Manufacturers' Rep, Roofing Materials Distributor

Ph: (219) 932-7297
www.raysroofing.com
Email: mark@raysroofing.com

RESISTO

Chad VanderWeide, Kory Brown
310 Quadral Dr.
Wadsworth, OH 44281
Manufacturer

Ph: (855) 227-7850
www.resisto.us
Email: cvanderweide@resisto.us

Richards Building Supply Company - Corporate

Charisa Guzior, Ronald Guzior
12070 W. 159th St.
Homer Glen, IL 60491
Roofing Materials Distributor

Ph: (773) 586-7777
www.richards-supply.com
Email: charisa.guzior@richards-supply.com

Richards Building Supply Company - Calumet City

Joseph Linn, Obiel Campuzano
540 Burnham Ave.
Calumet City, IL 60409
Roofing Materials Distributor

Ph: (708) 891-2211
www.richards-supply.com
Email: jlinn@richards-supply.com

Richards Building Supply Company - Chicago/Belmont Ave.

Mike Jezioro, Ray Bauer
4550 W. Belmont Ave.
Chicago, IL 60641
Roofing Materials Distributor

Ph: (773) 499-7177
www.richards-supply.com
Email: mjezioro@richards-supply.com

Richards Building Supply Company - Joliet

John O'Malley, Michael Fazio
2411 McDonough St.
Joliet, IL 60436
Roofing Materials Distributor

Ph: (815) 725-2458
www.richards-supply.com
Email: jomalley@richards-supply.com

Roof Drain Parts and Supply LLC

Dan Luby
963 Gardner Blvd.
Holly Hill, SC 29059
Roofing Materials Distributor

Ph: (803) 496-0336
www.roofdrainpartsandsupply.com
Email: info@roofdrainpartsandsupply.com

Roofmaster Products Company

Jeff Meinhart, Jeremy Martin
750 Monterey Pass Rd.
Monterey Park, CA 91754
Manufacturer, Roofing Equipment Distributor

Ph: (800) 421-6174
www.roofmaster.com
Email: jeff@roofmaster.com

● Local #11 Employer

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CRCA ASSOCIATE MEMBERS

Runnion Equipment Company

Brad Runnion, Willie Messuck, Mike Prochot, John Piellie,
Joe Magalono, Mike Cantieri, Matt Prochot, Dan Runnion
6201 East Ave.
Hodgkins, IL 60525
Roofing Equipment Distributor, Boom Truck, Knuckle Boom and Truck Mounted Forklift Sales, Service, Rentals

Ph: (708) 447-3169
www.runnionequipment.com
Email: barunnion@runnionequipment.com

S.J. Mallein & Assoc.

Steve Mallein, Dave Good, Ryan Schultz, Angelo Peritore, Dan Flickinger, Kim Good
1919 S. Highland, Bldg. 10, Ste. 140D
Lombard, IL 60148
Manufacturers' Rep

Ph: (630) 570-0301
www.sjmallein.com
Email: steve@sjmallein.com

Safety Check, Inc.

Frank Marino, Jim Meegan, Lisa Marino
P.O. Box 350
Gilberts, IL 60136
Safety

Ph: (815) 475-9991
www.safetycheckinc.com
Email: fmarino@safetycheckinc.com

Safety Rail Company LLC

Patrick Deering, Craig Erickson
4244 Shoreline Dr.
Spring Park, MN 55384
Manufacturer

Ph: (888) 434-2720
www.safetyrailcompany.com
Email: patrick.deering@safetyrailcompany.com

Sashco, Inc.

Sabrina Rothfuss, Todd Gorney
10300 E. 107th Pl.
Brighton, CO 80601
Manufacturer

Ph: (800) 767-5656
www.sashco.com
Email: info@sashco.com

Schwab Group LLC

Brad Schwab, Brandon Schwab, Beth Winkler
2112 W. Galena Blvd., Ste. 8, PMB #453
Aurora, IL 60506
Manufacturers' Rep

Ph: (630) 326-9444
www.schwabgroup.net
Email: bschwab@schwabgroup.net

Sentry Building Innovations

Marsha Hollandworth, Adams Fuchs
1209 Orange St.
Wilmington, DE 19801
Manufacturer

Ph: (877) 254-0788
www.roofnado.com
Email: info@roofnado.com

Service First Solutions

Tracey Donels
533 Kings Rd.
Double Oak, TX 75077
Sales Service Trainer

Ph: (469) 496-0055
www.servicefirstsolutionsusa.com
Email: tracey@servicefirstsolutions.com

Sheet Metal Supply Ltd.

Beth Kweton, Phil Kweton, Phoebe McCorkindale, Ben Kweton
150 Pine St.
Grayslake, IL 60030
Manufacturer, Fabricator

Ph: (847) 478-8500
www.sheetmetalsupplyltd.com
Email: info@sheetmetalsupplyltd.com

Sika Sarnafil

John Bernardi, Pete Baker, Eric Ziemba, Kevin O'Reilly, Tyler Sweeney, Patrick Johnson
200 W. 22nd St., Ste. 216
Lombard, IL 60148
Manufacturer

Ph: (800) 532-5123 x7222
www.sarnafilus.com
Email: bernardi.john@us.sika.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

ASSOCIATES

CRCA ASSOCIATE MEMBERS

Siplast

Steve Flores, David Bell
14911 Quorum Dr., Ste. 600
Dallas, TX 75254
Manufacturer

Ph: (800) 922-8800
www.siplast.com
Email: communications@siplast.com

Soprema, Inc.

Jeff Valentine, Caroline Kirker, Bryan Beth, Alex Lobus
310 Quadral Dr.
Wadsworth, OH 44281
Manufacturer

Ph: (330) 334-0066
www.soprema.us
Email: jvalentine@soprema.us

Southwind RAS, LLC

Jenny Kinter
2250 Southwind Blvd.
Bartlett, IL 60103
Asphalt Shingle Recycler

Ph: (630) 233-5700 x119
www.southwindras.com
Email: info@southwindras.com

Stone Mountain Access Systems, Inc.

4053 May St.
Hillside, IL 60162
Jamin Heyde, Ryan Rosenmeier, Justin Heyde
Roofing Equipment Distributor

Ph: 708-544-9010
www.stonemountainaccess.com
Email: jamin@stonemountainaccess.com

Swanson, Martin & Bell, LLP

Joshua Bidzinski
330 N. Wabash Ave., Ste. 3300
Chicago, IL 60611
Legal Services

Ph: (312) 321-9100
www.smbtrials.com
Email: mkean@smbtrials.com

Tarco

Amy Tripp, David McCumber, Steve Ratcliffe, Jeff Powell
One Information Way, Ste. 225
Little Rock, AR 72202
Manufacturer

Ph: (800) 365-4506
www.tarcoroofing.com
Email: tarco@tarcoroofing.com

Tilcor Roofing Systems

Dave Thomas, David Mills
915 S. Great SW Pkwy.
Grand Prairie, TX 75051
Manufacturer

Ph: (224) 443-1817
www.tilcorroofingusa.com
Email: info.us@tilcor.com

TRUFast

Dave Baker, Jon Meyer, Ian Morr, Jason Beals, Mandy White
2105 County Rd., 12C
Bryan, OH 43506
Manufacturer

Ph: (800) 443-9602
www.trufast.com
Email: dbaker@trufast.com

Tuffwrap Installations, Inc.

Gino Alberico
2080 Detwiler Rd. Two Midway Business Plaza
Harleysville, PA 19438
Dust and debris containment

Ph: (815) 302-5280
www.tuffwrap.com
Email: galberico@tuffwrap.com

United Asphalt Company

Stephen Umosella, Jay Katz, Ed Sueta
P.O. Box 291
Cedar Brook, NJ 08018
Manufacturer

Ph: (800) 843-0317
www.unitedasphalt.com
Email: info@unitedasphalt.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

CRCA ASSOCIATE MEMBERS

United States Gypsum

Steve Longawa, Frank Arevalo
550 W. Adams St.
Chicago, IL 60661
Manufacturer

Ph: (773) 213-6192
www.usg.com
Email: slongawa@usg.com

VB Synthetics

David Whitt, Jim O'Neill, Nehal Shah
800 W. 5th St, Ste. 212
Naperville, IL 60502
Manufacturer

Ph: (312) 664-3810
www.vbsynthetics.com
Email: nehal@vbsynthetics.com

Velux America

Tom Ktsanes, Jeff Higgins, Charles Otis
3565 Butterfield Rd., Ste. 131
Aurora, IL 60502
Manufacturer

Ph: (864) 941-4770
www.veluxusa.com
Email: tom.ktsanes@velux.com

Verde Solutions LLC

Jason Stutzman, Christopher Gersch
2211 N. Elston Ave., Ste. 208
Chicago, IL 60614
Solar Development

Ph: (800) 541-1137
www.verdesolutions.com
Email: jstutzman@verdesolutions.com

Versico

Emma Nealy
PO Box 1289
Carlisle, PA 17013
Manufacturer

Ph: (800) 992-7663
www.versico.com
Email: emma.nealy@versico.com

VFC Lightning Protection

Michael Gandy
90 Cutler Dr.
North Salt Lake, UT 84054
Lightning Protection

Ph: (801) 292-2956
lightningwarning.net
Email: michael.gandy@vfclp.com

Viking Products Group

Toby Davis
3812 E. 91st St.
Cleveland, OH 44106
Manufacturer

Ph: (800) 350-2142
www.vikingpg.com
Email: custerservice@vikingpg.com

Walter Payton Power Equipment LLC

Mike Noonan, Dave Wisnieski
930 W. 138th St.
Riverdale, IL 60827
Roofing Equipment Distributor

Ph: (708) 656-7700
www.wppecrane.com
Email: mnoonan@wppecrane.com

Westlake Royal Roofing Solutions

Jason Lamers, Matt Buening
7575 Irvine Center Dr., Ste 100
Irvine, CA 92618
Roofing Materials Distributor

Ph: (612) 718-3514
www.boralroof.com
Email: jason.lamers@westlatke.net

WickRight, Inc./365 Construction Tents

Diane Knight
16365 W. Arlyd Rd.
Prairie View, IL 60069
Manufacturer

Ph: (312) 720-1467
www.WickRight.com
Email: info@wickright.com

CRCA ASSOCIATE MEMBERS

WindSmart, LLC

Dave Harvey, Andrew Six
3716 Ingersoll Ave., Ste. D
Des Moines, IA 50312
Manufacturer

Ph: (800) 474-8186
www.windsmartroofs.com
Email: daveharvey@windsmartroofs.com

Worhouse, Inc.

Marcel Kmiec, John Moskal
2315 Landmeier Rd.
Elk Grove Village, IL 60007
Manufacturer, Roofing Materials Distributor

Ph: (847) 621-2470
www.worhouse.com
Email: worhouse@worhouse.com

Roof Consultants/Architects

ARCON Associates, Inc.

Brian E. McElmeel, Bryan C. Johnson
2050 S. Finley Rd., Ste. 40
Lombard, IL 60148
Architects and Roof Consultants, Building Envelope, Low Slope, Steep Slope

Ph: (630) 495-1900
www.arconassoc.com
Email: bemcelmeel@arconassoc.com

Building Envelope Consultants Ltd.

Andy Barriento, Davis Balistreri, Scott Mann, Lindsey Fredrickson, Tom Laufenberg
1230 West Ave.
Waukesha, WI 53186
Architects and Roof Consultants, Building Envelope, Low Slope,
Residential, Steep Slope, Waterproofing, Vegetative

Ph: (317) 432-1727
www.buildingenvelope.net
Email: andyb@building-envelope.net

Building Technology Consultants, Inc.

Charles T. Sietmann, RRO, REWO, CCCA, CIT, John Frank
1845 E. Rand Rd., Ste. L-100
Arlington Heights, IL 60004
Architects and Roof Consultants, Building Envelope, Low Slope, Steep Slope, Waterproofing

Ph: (847) 454-8800
www.btc.expert
Email: csietmann@btc.expert

C.E. Crowley & Associates, Inc.

Charles E. Crowley, Jr., Alan Wojtkiewicz, Jim Saxon
333 E. IL Rte. 83, Ste. B2
Mundelein, IL 60060
Architects and Roof Consultants

Ph: (847) 662-8132
www.ceceroof.com
Email: ccrowley@ceceroof.com

Century Roof Consultants

George Criel, FRCI, RRC, FIIBEC, FIRWC, CRC, Patti Lange
1645 Hicks Rd., Ste. P
Rolling Meadows, IL 60008
Architects and Roof Consultants, Building Envelope, Low Slope,
Residential, Steep Slope, Waterproofing, Vegetative

Ph: (847) 202-8500
www.crcroofconsultants.com
Email: crcroof1@gmail.com

Flood Testing Labs, Inc.

Ray Makiejus, RRC, RRO
1945 E. 87th St.
Chicago, IL 60617
Architects and Roof Consultants, Building Envelope, Low Slope, Waterproofing, Vegetative

Ph: (773) 721-2200
www.floodlabs.com
Email: rmakiejus@floodlabs.com

Hutchinson Design Group, LLC

Tom Hutchinson, FRCI, AIA, RRC, RRP, Doreen Endler, Travis Ohland
232 E Main St., #2
Barrington, IL 60010
Architects and Roof Consultants, Building Envelope, Low Slope,
Steep Slope, Waterproofing, Vegetative

Ph: (312) 343-9595
www.hutchinsondesigngroup.com
Email: hutch@hutchinsondesigngroup.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

CRCA ASSOCIATE MEMBERS

Illinois Roof Consulting Associates Inc.

James Gruebnaue, RRC
4302 Crystal Lake Rd., Ste. G
McHenry, IL 60050
Architects and Roof Consultants, Low Slope, Residential, Steep Slope, Waterproofing, Vegetative

Ph: (815) 385-6560
www.irca.com
Email: jim@irca.com

INSPEC, Inc.

Tony Loden, Colleen Stuber-Zukanovic, Patrick Grosse, Ed Sotor
8618 W. Catalpa, Ste. 1109-1110
Chicago, IL 60656
Architects and Roof Consultants, Building Envelope, Low Slope, Steep Slope, Waterproofing, Vegetative

Ph: (847) 652-6617
www.inspec.com
Email: chicagoinfo@inspec.com

Interstate Roof Systems Consultants, Inc.

Thomas Varga, Dave Velcheck,
707 Davis Rd., Ste. A206
Elgin, IL 60123
Architects and Roof Consultants, Low Slope, Steep Slope, Vegetative

Ph: (847) 695-1460
www.irscinc.com
Email: tvarga@irscinc.com

K2N Crest

Marco Rodriguez, Christian Dillon-Duque, Don Kimball, Andrew Krauklis
1010 Jorie Blvd., Ste. 320
Oak Brook, IL 60523
Architects and Roof Consultants, Building Envelope, Low Slope, Steep Slope, Waterproofing, Vegetative

Ph: (630) 990-9595
www.k2n.com
Email: marcorodriguez@k2n.com

Kellermeyer Godfryt Hart, P.C.

Jeffrey Marzuki, Michael Bonick
111 E. Touhy Ave. Ste 140
Des Plaines, IL 60018
Architects and Roof Consultants, Building Envelope

Ph: (847) 318-0033
www.kghpc.com
Email: jmarzuki@kghpc.com

Klein and Hoffman, Inc.

Allysia Youngquist, AIA, Jason Wilen, RRO, AIA
150 S. Wacker Dr., Ste. 1900
Chicago, IL 60606
Architects and Roof Consultants, Building Envelope, Low Slope, Steep Slope, Waterproofing, Vegetative

Ph: (312) 251-1979
www.kleinandhoffman.com
Email: ayoungquist@kleinandhoffman.com

Legat Architects

Mark Siwik
2015 Spring Rd., #175
Oak Brook, IL 60523
Architects and Roof Consultants, Building Envelope, Low Slope, Steep Slope, Waterproofing, Vegetative

Ph: (630) 645-1906
www.legat.com
Email: msiwik@legat.com

❖ **Mac Brady Associates, Inc.**

Melissa Lieb, RRC, RRO, CCCA, CDT, Brian Barrows, CCS, Michael Tully, RRO, John Lieb, RRO
4415 W. Harrison St., #502
Hillside, IL 60162
Architects and Roof Consultants, Low Slope, Residential, Steep Slope, Vegetative

Ph: (312) 550-1343
www.macbrady.com
Email: mlieb@macbrady.com

MTech Roofing Solutions LLC

Douglas E. Mahar, RRO, ASNT LV1 IR
P.O. Box 450
Wheaton, IL 60187
Architects and Roof Consultants, Building Envelope

Ph: (630) 777-8024
Email: dmahar@mtechroofingsolutions.com

Raths, Raths and Johnson, Inc.

Patrick Reicher, Kurt Hoigard, Ken Lies, Kate Brannelly
500 Joliet Rd., Ste. 200
Willowbrook, IL 60527
Architects and Roof Consultants

Ph: (630) 325-6160
www.rrj.com
Email: pereicher@rrj.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

ASSOCIATES

CRCA ASSOCIATE MEMBERS

RCL Engineering Services

Dewey Perry, Lou Juhlmann, Brian Linville
825 N. Cass Ave., Ste 107
Westmont, IL 60559

Structural Engineering, Moisture Scans, Architecture, Architects and Roof Consultants,
Building Envelope, Low Slope, Residential, Steep Slope, Waterproofing, Vegetative

Ph: (847) 867-7093
www.rcleng.com
Email: dewey@rcleng.com

SRI Consultants Inc.

Matt DuPuis
201 Moravian Valley Rd., Ste. M
Waunakee, WI 53597

Architects and Roof Consultants, Building Envelope, Low Slope,
Steep Slope, Waterproofing, Vegetative

Ph: (608) 831-5333
www.sri-engineering.com
Email: info@sri-engineering.com

STR Building Resources LLC

Chris Shields, RRO, REWO, Mike Leonard, Ed Sotor
8786 Calumet Ave.
St. John, IN 46373
Architects and Roof Consultants

Ph: (847) 652-6115
www.str-seg.com.com
Email: cshields@str-seg.com

YA Engineering Services

Vince Fratinardo PE SE RRC, Lisa M. Cretton
528 Pennsylvania Ave., #626
Glen Ellyn, IL 60138

Architects and Roof Consultants, Building Envelope, Low Slope,
Residential, Steep Slope, Waterproofing, Vegetative

Ph: (312) 919-8279
www.yaeservices.com
Email: vince.fratinardo@yaeservices.com

Roof Top Vacuuming

● D&M Service Group

Mike Dunn
7401 Booth St.
Prairie Village, KS 66208
Vacuum Contractor

Ph: (816) 830-9432
www.dmservicegroup.com
Email: mike.dunn@dmservicegroup.com

● Dietz Vacuum Service, Inc.

Art Dietz
15200 W. 147th St.
Homer Glen, IL 60491
Vacuum Contractor

Ph: (708) 301-9127
Email: dietzvacuum@gmail.com

● Ready Vac, Inc.

George Riddiford
2333 Hamilton Rd.
Arlington Heights, IL 60005
Vacuum Contractor

Ph: (847) 437-5771
www.riddiford.com
Email: info@riddiford.com

RK Hydro-Vac, Inc.

Kerry Murphy, Jeff Keller, Tricia Keller, Jason Lowder
322 Wyndham
Piqua, OH 45356
Vacuum Contractor

Ph: (800) 754-9376
www.rkhydrovac.com
Email: estimating@rkhydrovac.com

● Vac-It-All Services, Inc.

Noel Prudent, Bob Pauli
4533 Green Park Rd.
St. Louis, MO 63123
Vacuum Contractor

Ph: (314) 487-5600
www.vac-it-all.com
Email: sales@vac-it-all.com

Velocity Roof Vac Service Inc.

Phil Albergo
405 E. 22nd St.
Lombard, IL 60148
Vacuum Contractor

Ph: (630) 936-2421
www.velocityroofvac.com
Email: phil@velocityroofvac.com

● Local #11 Employer

❖ BEP Employer (DVB, MBE, SBE, VBE or WBE)

CRCA BYLAWS

Section 1. Name. The name of the association is the CHICAGO ROOFING CONTRACTORS ASSOCIATION, incorporated under the General Not for Profit Corporation Act of the State of Illinois (hereafter the “Association”).

Section 2. Offices. The Association shall maintain a registered office in the State of Illinois and a registered agent at such office. The Association may have other offices within or without the State, as the Board of Directors shall determine.

ARTICLE II: PURPOSES AND OBJECTIVES

Section 1. Purposes and Objectives. The purposes and objectives of the Association are:

- a. To support, protect, and advance the Association goals and objectives for the benefit of the industry and its members, including but not limited to the support of legislation that is designed to benefit the members of the industry and the public as a whole, as well as the opposition of legislation that is deemed harmful to the members of the industry and the public as a whole;
- b. To sponsor programs directed towards the furtherance of the interests of the industry and its members;
- c. To perform such functions as shall promote and provide for the welfare of the industry and the public, and engage in all lawful activities appropriate for an industry trade association, including improving communication; conducting research and education activities; representing the industry in its contacts and relations with the government, building code officials and fire marshals, architects, specifiers, engineers, other organizations, and the general public; analyzing and discussing conditions and opportunities affecting or which may affect the roofing contractors industry; and promoting roofing contractors;
- d. To maintain a working relationship with related labor unions affecting the Association members, in particular, Local No. 11 of the International Union of Roofers, Waterproofers and Allied Workers (hereafter “Local No. 11”), or as may be determined by the Board of Directors from time to time; and
- e. To do any and all lawful acts and to perform and furnish any and all lawful services which may be deemed to be useful and desirable in order to carry out any of the above purposes and objectives or to conduct any of the above activities.

ARTICLE III: MEMBERS

Section 1. Classes and Qualifications for Membership. The Association shall have four (4) classes of members, as follows:

- a. **Contractor Members.** Any for-profit business entity, including an individual proprietor, partnership, company, or corporation (including a subsidiary corporation), which (i) has a regularly established place of business, (ii) has financial and legal responsibility sufficient to carry on the business, and (iii) is engaged in the installation of low slope and steep slope roofing, waterproofing, damp and weatherproofing and air barriers (collectively referred to as “Roofing”) as its primary business, and is duly licensed by the State of Illinois as a Roofing Contractor as required by the type of services provided.

For the purpose of these bylaws, “primary business” is defined to mean roofing activity representing more than 50 percent of the business entity’s operations to include roofing, waterproofing and sheet metal or as determined by the CRCA Board of Directors. Additionally, “business entity” is defined to mean a for-profit corporation, partnership (general or limited), sole proprietorship or joint stock company.

This entity must submit evidence that shows it is so qualified, is located in the State of Illinois, City of Chicago or Chicagoland vicinity as determined by the Board of Directors and has been operating as an Illinois Licensed Roofing Contractor business during application for membership in the Association in the appropriate category (a “Qualified Entity”). Notwithstanding the foregoing, for the purposes of determining whether an entity is a Qualified Entity, any entity who has achieved status as a member of CRCA as of December 31, 2021, regardless of whether it meets the definition of Qualified Entity in subsection (a), shall automatically be deemed a Qualified Entity (a “Legacy Entity”).

Contractor members may have branch locations.

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- b. **Associate Members.** Any business entity, including an individual proprietor, partnership, company, or corporation (including a subsidiary corporation), which (i) has a regularly established place of business; (ii) has financial and legal responsibility sufficient to carry on the business; and (iii) is a manufacturer; consultant, representative, seller, or provider of services to Roofing Contractors; provider of allied products or accessories to the Roofing industry; or supplier of materials or significant components used in the Roofing industry, as its primary business. Associate members may have branch locations but shall not be engaged in installation services or be Roofing Contractors. Associate members may participate in the Association and other such activities as prescribed by the Board of Directors. Associate members shall not be eligible to hold an elective office in the Association, shall not be counted for a quorum and shall not be entitled to vote for any purpose, except to elect no more than three Associates to serve as a director on the Board of Directors. For purposes of clarity, trade associations and labor unions are excluded from Association membership unless previously approved for membership, as further defined herein as a Legacy Entity.
- c. **Honorary Members.** Honorary membership may be conferred upon an individual by the Board of Directors, acting by majority vote of all the members of the Board. Honorary members shall not be entitled to voting privileges, shall not hold office and shall not serve on the Board of Directors.
- d. **Friends of CRCA.** CRCA membership may be conveyed upon contractor companies located outside of the CRCA Service Area, by the Board of Directors, acting by majority vote of all the members of the Board. These Friends of CRCA members typically attend CRCA events, participate in committees, and support the association through special assignments at CRCA. There will be no membership fee charged and will not be recognized in the CRCA membership directory or website listing and do not need to be duly licensed by the State of Illinois as a Roofing Contractor. Friends of CRCA members shall not be entitled to voting privileges, shall not hold office and shall not serve on the Board of Directors.

Section 2. Application Procedure and Admission of Members. An applicant for membership shall complete and sign the application form provided by the Association and submit it to Association Management, who shall forward it to the Membership Committee Chair(s) for recommendation to the Board of Directors. The application and the Membership Committee Chair's recommendation shall then be submitted to the Board of Directors for consideration at its next regular or special meeting, or by mail ballot or electronic ballot.

The affirmative vote of a majority of the directors shall be required to approve the application at a meeting. The unanimous vote of the directors shall be required to approve the application by mail ballot or electronic ballot. The applicant shall become a Contractor or an Associate member (as appropriate) of the Association, upon approval and receipt of the initial dues payment.

Section 3. Voting Rights. Each Contractor member shall be represented in the Association by one Voting Representative and shall be entitled to one vote on each matter submitted to a vote of the general Association membership.

Associate members shall have no voting rights on matters submitted to a vote of the general Association membership with the exception of the election of the one Associate member to the Board of Directors annually. These elected Associate Board of Directors members shall have voting rights on matters submitted to the Board of Directors.

All subsidiaries and branches of one company, under common ownership or economic control, shall have only one vote among them for all matters submitted for vote.

Section 4. Voluntary Resignation. Any member may resign from membership in the Association by filing a written resignation with Association Management, giving sixty (60) days notice of such intention to resign. Such resignation shall not entitle the member to a refund of prepaid dues or relieve the member of its unpaid financial obligations. Proof of delivery of the notice of resignation shall comply with Article XII, Section 7. A resigned member shall immediately cease and desist from using or making reference to the Chicago Roofing Contractors Association in website, literature, advertising, guarantees, social media, etc.

- a. No such resignation from any Contractor member who has delegated its bargaining rights to the Association shall become effective, within the three (3) months prior to the termination date of any existing labor contract to which the Association is a party (as bargaining agent) or during negotiations for such a contract. In the event of such

CRCA BYLAWS

resignation, such members shall not thereafter have any right or interest in or to any records, assets, or other property of the Association.

- b. A timely resignation, effective within the limitations provided above, shall not serve to change the former members' rights and obligations as an Employer under any existing labor contract negotiated by the Association for such former member (as its bargaining agent) for the remainder of the term of that labor contract. A release with specificity, if any, from such rights and obligations under such labor contract, shall be accomplished only by written agreement of the Association and written agreement of the labor union concerned, pursuant to a written request (for such a release) from the former member, addressed to both the Association and the labor union.

Section 5. *Suspension for Failure to Pay Financial Obligations.* Any member, who shall be in default for two (2) months or more in the payment of Association dues or financial obligations from the due date, shall be suspended from membership unless the Board of Directors, by a majority vote of all the members of the Board, directs other action. The membership of any member suspended for failure to pay its financial obligations shall terminate at the conclusion of a period of sixty (60) calendar days after its suspension unless such period is extended by the Board of Directors. In which case, the membership shall, without further action, terminate at the end of the extended period if the financial obligations have not been paid.

Section 6. *Termination of Membership.* The Board of Directors, by affirmative vote of two-thirds (2/3) of all of the members of the Board, may expel a member for cause after an appropriate hearing, conducted in accordance with due process procedures adopted and approved by the Board of Directors and Legal Counsel. Termination of membership, for whatever reason, shall not relieve the member of its obligations for dues or other financial obligations accrued and unpaid. Upon such termination, the terminated member shall not thereafter have any right or interest in or to any records, assets, privileges, or other property of the Association, and shall cease and desist from using or making reference to the Chicago Roofing Contractors Association in any website, literature, advertising, guarantees, social media, etc.

- a. Such expulsion from the Association shall not relieve the expelled member from obligations as an Employer, nor cause the expelled member to lose rights as an Employer under any currently effective collective bargaining agreement (for the remainder of the term of such agreement) for which the Association was the bargaining agent when the agreement was being negotiated or when it was executed. A release with specificity, if any, from such rights and obligations shall be accomplished only by written agreement of the Association and written agreement of the labor union, pursuant to a written request (for such release) from the expelled member addressed to both the Association and labor union.

Section 7. *Reinstatement.* Upon written request, signed by a former member and filed with Association Management, the Board of Directors may, by the affirmative vote of two-thirds (2/3) of the members of the Board, reinstate such former member to membership upon such terms as the Board of Directors may deem appropriate. These terms may include payment of previously delinquent dues and other financial obligations.

Section 8. *Transfer of Membership.* Membership in the Association is not transferable or assignable.

Section 9. *Additional Classes of Membership.* Additional classifications of non-voting members may be created by the Board of Directors, from time to time, to accommodate special needs, contractors not located in Chicago or the Chicagoland vicinity, and/or changes within the Roofing industry.

ARTICLE IV: MEETING OF MEMBERS

Section 1. *Annual Meeting.* An annual meeting of the Association shall be held as directed by the Board of Directors for the purpose of electing officers and directors and for the transaction of such other business as may come before the meeting. The Board of Directors may designate the place for any annual meeting. If no designation is made, the place shall be the registered office of the Association in the State of Illinois.

Section 2. *Regular Meetings.* Regular meetings of the Association shall be held at such time and place as designated by the Board of Directors.

CRCA BYLAWS

Section 3. *Special Meetings.* Special meetings of the Contractor members of the Association may be called by the President, the Board of Directors, the Executive Committee, or upon written request of ten (10) Contractor members having voting rights and filed with the President and Association Management, for the purpose(s) stated in the notice and call of the meeting. The person(s) calling such a meeting shall fix the place and time of the special meeting.

Section 4. *Notice of Meetings.* The Association Management shall deliver written notice stating the place, date, and hour of any meeting of members to each member not less than ten (10) calendar days before the date of each Annual or regular meeting, and five (5) calendar days before each special meeting. In the case of a special meeting, the purpose(s) for which the meeting is called shall be stated in the notice. When a meeting is adjourned to another time or place, notice of the adjourned meeting need not be given if the time and place of the rescheduled meeting are announced at the meeting at which the adjournment is taken.

Section 5. *Attendance at Meetings.* Notwithstanding the fact that a Contractor member shall be entitled to only one vote from its Voting Representative on each matter submitted to a vote of the general Association membership, any number or persons regularly employed for a Contractor member may attend at the invitation of the member at any meeting of members, unless otherwise required by these Bylaws.

Section 6. *Quorum.* Twenty-five percent (25%) of the designated Voting Representatives in attendance at the meeting, represented in person or by proxy, shall constitute a quorum at any Association meeting. If a quorum is not present, a majority of the voting members present may adjourn the meeting to another time without further notice. Withdrawal of members from any meeting shall not cause failure of a duly constituted quorum at that meeting.

Section 7. *Manner of Action.* If a quorum is present, the affirmative vote of a majority of the members present and voting shall be the act of the members, unless the vote of a greater number is required by law or these Bylaws.

Section 8. *Proxies.* At any meeting of the general Association membership, a member entitled to vote may vote either in person or by proxy executed in writing by the Association member or by his/her duly authorized Voting Representative. A proxy shall be valid only with respect to the specific meeting for which it is given.

Section 9. *Voting by Mail or Other Means.* Any vote, including the election of directors and officers, may be conducted by mail, facsimile, or other electronic means in such manner as the Board of Directors shall determine, consistent with these Bylaws, or as may otherwise be allowed by law.

Section 10. *Informal Action by Members.* Any action required to be taken at a meeting of the Association, or any other action which may be taken without a meeting of the Association, may be taken without a meeting by mail, email, or other electronic means, provided such action receives approval of a majority of the members, or such larger number required by the Bylaws, provided that the number of members casting votes would constitute a quorum if such action had been taken at a meeting of the members.

ARTICLE V: BOARD OF DIRECTORS

Section 1. *General Powers.* The Board of Directors shall manage the affairs of the Association and shall have general strategic planning and policy-making authority with respect to the interests of the Association as a whole.

Section 2. *Number and Qualifications.* The number of Contractor directors shall be no less than nine (9) and no more than fourteen (14). Additionally, there shall be at least one (1) and no more than three Associate Directors. Each director must be a full-time employee of a member firm. No two (2) individuals representing one Contractor or Associate member firm are to serve as a director or officer during the same year or at the same time.

Section 3. *Election and Tenure.* Members of the Board of Directors shall be elected at the Annual Meeting of the Association members. All Directors (Contractor and Associate) shall serve three (3) year terms of office to succeed directors whose terms then expire, or until election of their successors. No director shall be eligible to serve consecutive three (3) year terms without the interruption of at least one year, with the exception of a director who is an officer. This

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provision shall not prevent any Contractor member from serving on the Board of Directors as an officer. All directors elected at the Annual Meeting shall take office on January 1st, following the Annual Meeting.

Section 4. *Annual and Regular Meetings.* The annual meeting of the Board of Directors shall be held, without other notice than these Bylaws, in conjunction with the Annual Meeting of the members. The Board of Directors may also meet at such other times as may be determined by the Board. Notice of such regular meetings shall not be required if the time and place of such meetings are fixed by the Board.

Section 5. *Special Meetings.* Special meetings of the Board of Directors and Executive Committee may be called by the President or at the written request of any two (2) directors. The person(s) calling a special meeting of the Board shall fix the time and place of any such meeting and shall state in the notice the purpose(s) for which the meeting is called.

Section 6. *Quorum.* A majority of the Board of Directors, then in office, shall constitute a quorum for the transaction of business at any meeting of the Board. If less than a quorum is present at the meeting, a majority of the directors present may adjourn the meeting to another time without further notice. Withdrawal of directors from any meeting shall not cause failure of a duly constituted quorum at that meeting.

Section 7. *Manner of Action.* If a quorum is present, the affirmative vote of two-thirds (2/3) of the directors present shall be the act of the Board of Directors, except where otherwise provided by law or by these Bylaws. All directors are entitled to cast one vote, including the Immediate Past President and the director(s) elected by the Associate members.

Section 8. *Proxies.* No director may act by proxy on any matter.

Section 9. *Attendance Alternatives.* Members of the Board of Directors may participate in any meeting of the Board through use of a conference telephone or similar interactive technology by means of which all persons participating in the meeting can communicate with each other or through any technology or equipment allowable under law. Such participation in the meeting shall constitute attendance in person at the meeting.

Section 10. *Voting by Mail or Other Means.* Any vote may be conducted by mail, facsimile, or other electronic means in such manner as the Board of Directors, in its discretion, shall determine, consistent with these Bylaws, or as may otherwise be allowed by law.

Section 11. *Informal Action.* Directors may take any action that they could take at any meeting of the directors without a meeting by mail, email, or other electronic means if a fax, email, or other written record of approval of the action so taken is submitted by all the directors entitled to vote on the subject. Such consent shall have the same force and effect as a unanimous vote.

Section 12. *Vacancies.* Any vacancy occurring in the Board of Directors shall be filled by appointment of the President. A director appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor and shall take office immediately upon said appointment.

Section 13. *Removal.* A director may be removed with or without cause, by the affirmative vote of two-thirds (2/3) of the board members entitled to vote on removal of directors, at a meeting at which a quorum is present, provided written notice of the meeting is delivered to all such members at least twenty (20) calendar days before the meeting stating that a purpose of the meeting is to vote on removal of the named director(s).

Section 14. *Compensation.* Directors shall not receive any compensation for their services as directors.

ARTICLE VI: OFFICERS

Section 1. *Officers.* The elective officers of the Association shall be a President, a 1st Vice-President, a 2nd Vice-President, a Secretary, a Treasurer, and the Immediate Past President, all of whom serve by virtue of their office as voting members of the Board of Directors. Officers whose authority and duties are not prescribed in these Bylaws shall have the authority and perform the duties assigned, from time to time, by the Board of Directors.

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Section 2. Election and Term of Office. The officers of the Association shall be elected by the Contractor members at the Annual Meeting of the Association. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently possible. Each officer shall hold office until his/her successor shall have been duly elected. All officers shall take office on January 1st following the Annual Meeting.

Section 3. Vacancies. The President may fill any vacancy in any office for the unexpired portion of the term. An officer appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor and shall take office immediately upon such appointment.

Section 4. Removal. An officer may be removed with or without cause, by the affirmative vote of two-thirds (2/3) of the members of the Board of Directors entitled to vote on removal of officers, at a meeting at which a quorum is present, provided written notice of the meeting is delivered to all such members at least twenty (20) calendar days before the meeting stating that a purpose of the meeting is to vote on removal of the named officer(s).

Section 5. President. The President shall be the principal executive officer of the Association and shall preside at all meetings of the members and of the Board of Directors. Subject to the direction and control of the Board of Directors, the President shall perform all duties incident to the office of President and such other duties as may be assigned by the Board of Directors from time to time. The President shall be party to a labor contract negotiated by the Association and shall be represented by the Labor Negotiating Committee.

Section 6. Vice Presidents. In the absence of the President, or in the event of his/her inability or refusal to act, then the 1st Vice President shall perform the duties of the President until the President can resume the duties of his/her office. In the event that the President or 1st Vice President cannot perform their duties, then the 2nd Vice President shall perform the duties of the President until the President, or the 1st Vice President can resume their duties of office. The terms of the Vice President shall run concurrently with the other officers, and they shall serve without seniority and without automatic succession to the office of President. The Vice Presidents shall have such other duties as assigned by the President or the Board of Directors from time to time. The 1st Vice President shall be party to a labor contract negotiated by the Association and shall be represented by the Labor Negotiating Committee.

Section 7. Secretary. The Secretary shall cause to be made minutes of meetings and a general report of the Association during the preceding year. He/she shall perform such other duties as assigned by the President or by the Board of Directors from time to time.

Section 8. Treasurer. The Treasurer shall review the activities of Association Management pertaining to the finances of the Association and shall cause to be made regular reports to the Board of Directors on the financial conditions of the Association and the adequacy of the accounting records of the Association. The Treasurer shall have such other duties as assigned by the President or the Board of Directors from time to time.

Section 9. Immediate Past President. The Immediate Past President shall be ex-officio and be a full voting member of the Board of Directors and shall remain the Immediate Past President as long as his/her immediate successor in such office shall continue to be President of the Association. During such time, he/she shall also be a member of the Executive Committee. The Immediate Past President shall perform all other duties as may be assigned by the President or Board of Directors from time to time.

ARTICLE VII: COMMITTEES

Section 1. Executive Committee. The Executive Committee of the Board of Directors shall consist of the current officers of the Association and the Immediate Past President. During any period between meetings of the Board, the Executive Committee shall be authorized to take any action which the Board itself might take in the management of the Association, except as specifically limited by law or by the Board of Directors. The Executive Committee shall report actions taken and/or make recommendations to the Board by communication or at the next scheduled meeting of the Board of Directors. Meetings of the Executive Committee may be held upon such notice and call as determined by the President or the Board of Directors. The President shall be the Chair of the Executive Committee.

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Section 2. *Other Committees.* The President may appoint one or more committees to accomplish the Association's goals and objectives, each of which shall consist of one (1) or more directors. The President shall designate a least one Chair of each Committee who shall be a director. All such Committees shall make periodic reports to the Board of Directors. The activities of these Committees shall be subject to limitations as may be prescribed by the President or the Board of Directors.

Section 3. *Committee Terms.* Each member of a committee shall continue until his/her successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or ceases to qualify as a member.

Section 4. *Trustees.* Trustees to any fund of Contractor members, party to an effective collective bargaining agreement, are appointed by the President as established by the terms of the Trust. The terms of the Trust additionally mandate procedures such as Trustee's terms of office, vacancies, removal, and other operational procedures. Each Trustee shall continue in office until his/her successor is appointed, or such Trustee ceases to qualify as a member, or a Trust is dissolved.

ARTICLE VIII: DUES, FEES AND ASSESSMENTS

Dues, fees, and assessments shall be determined from time to time by the Board of Directors.

ARTICLE IX: ASSOCIATION MANAGEMENT FIRM

Section 1. *Association Management.* The services of an Association Management Firm may be engaged by the Board of Directors and shall have approval by a majority of the Board of Directors. The Association Management Firm shall be paid such compensation as may be determined by the Management Committee.

Section 2. *Duties.* The Association Management Firm shall be an independent company and shall perform such duties as may be required by the Board of Directors. The Association Management Firm shall be responsible to and under the direct control of the President, except as the Board of Directors may otherwise specifically provide. It shall be the principal administrative officer of the Association and shall be custodians of the books, records, papers, seal, and other articles of the Association as described in the Association Management agreement.

ARTICLE X: THE LABOR RELATIONS GROUP AND THE LABOR NEGOTIATING COMMITTEE

Section 1. *Members.* Contractor members of the Association, who are a party to the labor contract negotiated by the Association with Local No. 11 or any other union or associated unions, shall become members of the Labor Relations Group and delegate their bargaining rights to the Labor Negotiating Committee. New members of the Association become members of the Labor Relations Group by executing an agreement to be bound to the current agreement with Local No. 11 or any other union. The President shall appoint certain members of the Labor Relations Group to comprise the Labor Negotiating Committee.

Section 2. *Responsibilities.* The Labor Negotiating Committee shall be responsible for negotiating and administering the collective bargaining agreement for the Association with Local No. 11 or another appropriate bargaining unit as may be determined. Only Labor Negotiating Committee members may take part in the negotiation and administration of the collective bargaining agreement with Local No. 11 or any other union or association of unions. The Labor Negotiating Committee is the sole and exclusive bargaining representative of all members of the Labor Relations Group who have delegated their bargaining rights to the Association. No member of the Labor Relations Group, who has delegated bargaining rights to the Association, may enter into any separate negotiations, discussions, or separate agreement (oral or written) with any labor union or association of labor unions which in any way conflicts with, amends or deviates from any collective bargaining agreement entered into by or on behalf of the Association with any union or association of unions. Members of the Labor Relations Group, who have delegated their bargaining rights to the Association, agree to support the Labor Negotiating Committee in its negotiations with any union and shall not enter into any separate negotiations or discussion or reach or attempt to reach any understandings, formal or informal, or execute

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any agreement with a union that the Labor Negotiating Committee is responsible for negotiating, without the express approval of the Labor Negotiating Committee.

Section 3. *Resignation, Revocation, Termination.* Members of the Labor Relations Group, whose bargaining rights have been delegated to the Labor Negotiation Committee, may not resign their membership from the Labor Relations Group or the Association or revoke or terminate any bargaining rights delegated to the Labor Negotiating Committee except during the period between one hundred eighty days (180) days and ninety (90) days before the expirations of any existing collective bargaining agreement which the Labor Negotiating Committee has acted as the bargaining representative for members of the Labor Relations Group or until the negotiations for a successor agreement have been concluded and a new agreement reached. For notice of revocation or termination of bargaining rights to be timely, such notice must be sent to the Association, by certified mail, return receipt requested, during the appropriate period set forth in this Article III, Section 4.

ARTICLE XI: LIABILITY, INDEMNIFICATION AND INSURANCE

Section 1. *Limitation of Liability.* No director, officer, employee, or agent of the Association acting in his/her official capacity shall be liable for damages resulting from the exercise of judgment or discretion in connection with the duties or responsibilities of such director, officer, employee, or agent except to the extent dictated by law.

Section 2. *Indemnification.* The Association shall indemnify and hold harmless any person or entity to the full extent required by law, who is or was serving in his/her official capacity at the request of the Association as a director, officer, employee, or agent, and may otherwise indemnify any person or entity to the extent permitted by law.

Section 3. *Insurance.* The Association shall be required to purchase and maintain insurance for such indemnification of the directors, officers, employees, or agents against any liability asserted against the person and incurred in any such capacity, or arising out of the person's status as such, regardless of whether the Association would have the power to indemnify against such liability.

ARTICLE XII: GENERAL PROVISIONS

Section 1. *Contracts.* The Board of Directors may authorize any officer(s) or agent(s) of the Association in addition to the officer(s) or agent(s) so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association and such authority may be general or confined to specific instances.

Section 2. *Deposits, Checks, Drafts, Etc.* All funds of the Association shall be deposited from time to time to the credit of the Association in such banks, trust companies, or other depositories as the Board of Directors may select and/or approve. All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Association shall be signed by such officer(s) or agent(s) of the Association and in such manner as shall, from time to time, be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, the Association Management Executive Director shall sign such instruments.

Section 3. *Fiscal Year.* The fiscal year of the Association shall be conducted on a calendar year from January 1st through December 31st.

Section 4. *Books and Records.* The Association shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors, and Committees, and shall keep a record giving the names and addresses, both post office and electronic, of all members at the Association headquarters. Any voting member shall have the right to examine, in person or by agent, at any reasonable time or times, the Association's books and records of account and minutes, and to make extracts therefrom, but only for a proper purpose. In order to exercise this right, a voting member must make a written demand upon the Association, stating with particularity the records sought to be examined and the purpose, therefore. If the Association refuses examination, the voting member may file suit in the circuit court of the county in which either the registered agent or principal office of the Association is located to compel by mandamus or otherwise such examination as may be proper. If a voting member seeks to

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examine books or records of account, the burden of proof is upon the voting member to establish a proper purpose. If the purpose is to examine minutes, the burden of proof is upon the Association to establish that the voting member does not have a proper purpose.

Section 5. *Audit.* The accounts of the Association shall be audited on a regular basis by an independent Certified Public Accountant approved by the Board of Directors.

Section 6. *Corporate Seal.* The corporate seal, if any, shall be in such form as the Board of Directors shall prescribe.

Section 7. *Delivery of Notice.* Any notice required to be given by law, or authorized or approved by the Articles of Incorporation or these Bylaws, shall be deemed to be delivered according to the following rules: upon personal delivery; if by mail, when deposited in the United States mail in a sealed envelope, properly addressed, with postage prepaid; if by facsimile, when the facsimile is sent via the facsimile number shown for the member/director in the records of the Association; if electronically, when transmitted to such email address shown for the member/director in the records of the Association; and if by overnight mail, when deposited with the shipping company in a sealed envelope, properly addressed, with shipping charges prepaid or billed to sender's account.

Section 8. *Waiver of Notice.* A written waiver of any notice required to be given by statute, the Articles of Incorporation, or these Bylaws, signed by the person(s) entitled to such notice whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Attendance at a meeting shall constitute a waiver of notice of such meeting, except where a person attends a meeting for the express purpose of objecting to the holding of the meeting because proper notice was not given.

Section 9. *Use of Funds and Dissolution.* The Association shall use its funds only to accomplish the objectives and purposes specified in its Articles of Incorporation, and no part of its funds shall inure or be distributed to the members of the Association. Upon dissolution of the Association, any funds remaining after payment of all debts and liabilities shall be distributed in the manner specified in the Articles of Incorporation of the Association.

Section 10. *Compliance With I.R.C. Section 501(c)(6).* The Association shall operate and conduct its activities in accordance with those permitted a nonprofit association under Internal Revenue Code Section 501(c)(6).

Section 11. *Writing.* Actions required to be "written" or "in writing," or to have written consent or written approval of, members, directors, or committee members shall include any communication transmitted or received by electronic means or by any other technology permitted by law and not prohibited in the article of incorporation or by policy or procedure of the Board of Directors. A requirement for a signature shall be satisfied by any means recognized by law, e.g., electronic signature, unless prohibited by policy or procedure of the Board of Directors.

Section 12. *Legal Counsel.* The Board of Directors shall retain Legal Counsel for the Association upon such terms and conditions as the Board shall deem advisable.

Section 13. *Procedure.* All meetings of the Association shall be governed by parliamentary law as set forth in the most recent edition of Robert's Rules of Order when not inconsistent with law or these Bylaws or any special rules of order the Association Board of Directors may adopt.

ARTICLE XIII: AMENDMENTS

The power to alter, amend, or repeal the Bylaws or to adopt new Bylaws shall be vested in the Board of Directors, acting by affirmative vote of two-thirds (2/3) of all of the directors. Such action may be taken at a regular or special meeting for which written notice of the purpose shall be given. The Bylaws may contain any provisions for the regulation and management of the affairs of the Association not inconsistent with law or the Articles of Incorporation.

Restated and Adopted: February 15, 2022



Chicago Roofing Contractors Association

4415 W. Harrison Street, Suite 540
Hillside, IL 60162

Phone: 708-449-3340

Fax: 708-449-0837

Email: info@crca.org

www.CRCA.org

CRCA Mission Statement

CRCA's mission is to unite those engaged in the roofing and waterproofing industry in Illinois and beyond by providing educational programs, informational resources and networking opportunities, as well as advocating on behalf of its members to enhance roofing industry standards.

